

Rocky Point Fire & EMS

Fire Chief

Diann Walker-Pope

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Board Members

Fred Hill

Dwayne McIntosh

Sandy Handsaker

LaJean Yates

Jim Rust

BOARD MEETING MINUTES

March 21, 2019 10:00 AM

CALL TO ORDER: The meeting was called to order at 10:00 AM

FLAG SALUTE: The flag salute was led by Dwayne McIntosh

ROLL CALL OF BOARD MEMBERS: Jim Rust, Dwayne McIntosh, Fred Hill and LaJean Yates. Sandy Handsaker and Deb Hill, Board Clerk were absent.

RECOGNITION OF GUESTS: None

READING OF THE MINUTES: Fred Hill made a motion to approve the February 2019 Minutes and Dwayne McIntosh seconded the motion. Motion passed.

TREASURER'S REPORT: LaJean Yates made a motion to approve the February 2019 financials and Dwayne McIntosh seconded the motion. Motion passed.

BOARD OF DIRECTORS' REPORT: Insurance report has been submitted to repair the back tool room where we had a roof leakage. Linkville Roofing came out to assess damage but have not received an estimate of cost from them yet.

OLD BUSINESS:

Financial Management Policy: Fred Hill made a motion to start the process of having Fire Chief Diann Walker-Pope to do the Department's bookkeeping in-house. Dwayne McIntosh seconded the motion with the motion being passed.

Purchase of new Command Car: Discussion was held regarding the possibility of purchasing a new vehicle to replace the current Command Car, #2101. The vehicle in question is a 2001 GMC Yukon, 4x4, with new tires, new air conditioning unit, transmission checked along with a new-used engine that has been gone through. The cost for the vehicle is \$4500 which would come out of the Contingency Fund. A motion was made by Fred Hill and seconded by LaJean Yates to purchase this vehicle. Motion passed. The current Command Car will be used for a Back Up vehicle, and/or Duty vehicle for volunteers that spend the night or an officer that is on call.

Glen's Ford: Motion was made by Fred Hill and seconded by Dwayne McIntosh to surplus Glen's Ford Expedition. After all useable parts have been removed by donation, the vehicle will be used in our Extraction Training on May 11, 2019.

NEW BUSINESS:

Change in Board Meeting Days: Motion was made by Fred Hill and seconded by LaJean Yates to change our meeting days to the second Monday of the month at 10:00AM starting in April. Motion passed.

CHIEF'S REPORT: Barbara McIntosh has now been promoted to a Captain and is our Safety Officer. LaJean Yates will slowly be taking on more responsibilities that are now being done by the Board Clerk.

ODOF Grant:

On April 9, 2019, Mike from Day Wireless in Klamath Falls will be coming out to work on the radios the department currently has and activating the pager channel. Our radios are pager capable but have not been activated. This also includes the new-used radios the department purchased for \$300 (8), and a free one that was included making the total 9 received.

OSHA Inspection: The Department has received a letter from OSHA stating that we are on the list for a possible inspection within the next year. Chief Walker-Pope stated that OSHA has a program called Consultation Services where a department can request receiving these services. These services would send out a team to inspect our facilities and let us know what is out of compliance. We would then have time to bring everything into compliance without having a fine imposed on us if OSHA just showed up and did the inspection. Motion was made by Fred Hill and seconded by LaJean Yates to contact OSHA and request using their Consultation Services. Motion passed.

Budget Committee: Budget meeting will be held April 10, 2019 at 10AM in the Aspen Room at the Fire Hall.

VOLUNTEER ASSOCIATION REPORT: Have received the new T-shirts for the volunteers. There will be a Pancake Breakfast on March 30, 2019 at 8-11AM

GOOD AND WELFARE: None

ADJOURNMENT: Fred Hill made a motion to adjourn the meeting and was seconded by Dwayne McIntosh. Motion passed and was adjourned at 10:55 am.

Minutes respectfully submitted,

The Board of Directors

NEXT BOARD MEETING, April , 2019 at 10:00 AM