

# Rocky Point Fire & EMS

## Fire Chief

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## Board Members

Bruce Harp  
Greg Sullivan  
Sandy Handsaker  
Steve Jensen  
Larry Dugger

## Rocky Point Fire & EMS board meeting minutes for October 12, 2020

Meeting was called to order by President Bruce Harp at 10:00 am in the bay of the fire station. All 5 board members were present along with Chief Diann and 24 guests. After the flag salute, Bruce recognized the guests and thanked them for their time and interest.

The minutes of the August board meeting which were not approved during the September meeting were approved unanimously. There was a motion by Steve, seconded by Larry, to approve the September minutes. Discussion included adding, as part of the minutes, the reason as to why Sandy left the meeting. Minutes were approved as corrected. 4 yea, one nay vote by Greg.

Treasurers report was presented for approval. After some discussion there was a motion by Greg to approve with a second by Steve. Motion to approve was unanimous.

Board of Directors report was offered by Larry. Larry stressed the need for the board to better communicate and develop trust in their workings with each other. Bruce offered the same comments.

A motion was made by Greg to advance \$800.00 to one of the volunteers for their time working on the 2-4-2 fire. That cost will be recovered once our billing is complete and paid by the state.

Good and Welfare started with comments surrounding the Fall Festival, positive feedback regarding the volunteer's performance during the 2-4-2 fire and a thank you to Greg for his work on the board. There was debate regarding Greg's comments from the last meeting about a raise given inappropriately to the Fire Chief without a new contract. Many argued since it was provided for in the budget it should have been given and not a requirement of a new contract.

Others argued the opposite. Several community members urged the board, volunteers and the community to improve relations and set aside their differences for the good of the department.

**Old business-** A version of a new contract for the fire chief was submitted jointly by both Greg and Sandy. The main difference from her previous contract was the reworking of her time off. She will be granted one week of PTO (personal time off) at the beginning of her contract and accrue another 4 hours of PTO for each month of service. Motion to accept the new contract was approved unanimously.

The development of a Strategic Planning committee was again reviewed. Steve had developed a form to solicit involvement by the community. This committee will help develop both the short and long-term needs for our department which will then be presented to the board. Bruce made a motion to nominate Sandy to head the committee. Sandy was approved unanimously.

Lake of the Woods has offered to us from funds donated from their car show to purchase and have applied a vinyl wrap for our newly acquired truck, 2141. This new wrap will match the red colors of our other equipment. A motion was made by Bruce, seconded by Sandy, and passed unanimously to accept the gift from Lake of the Woods and have the truck wrapped.

**New business** involved a discussion regarding the turnouts we need for our firefighters. Chief Diann expects to have 15 Firefighter One volunteers after completion of an ongoing class. Currently, we do not have any certified turnouts available for our volunteers. Sandy informed us that the Oregon Bottle Fund has donated two separate gifts totaling \$7,500.00. That \$7,500, with the addition of the monies due us from the 2-4-2 fire (approximately \$10,000) and the \$2,500 in the current budget for protective gear, we have the funds available to purchase the new turnouts needed. Delivery of the turnouts can take up to 6 months. Sandy made a motion, seconded by Larry, to go ahead with the purchase of the new protective equipment. Motion passed unanimously.

Greg brought up the idea of looking into the need for a separate bookkeeper for the department. He is to solicit information and bids to present to the board at the November meeting.

**Chiefs reports** consisted of numerous calls for both August and September totaling 16 medicals, 2 Public Assist, 5 smoke reports, 1 rescue and 6 MVA. The department continues to communicate with Chiloquin fire as to when to resume the joint task force meetings between Rocky Point, Chiloquin and Sprague River fire departments which were postponed due to the Covid regulations. There is an ongoing EMR class along with a First Aid and driving class. An EMT class was to begin but having trouble securing students due to the time commitment. David Reed was promoted to Captain and the winterization of all vehicles has begun.

Volunteer Association report was a reminder of the Christmas Bake Food Festival coming soon to be held in the Aspen room.

The next board meeting to be held on November 9<sup>th</sup>, at 10:00 at the fire station. Motion to adjourn was made by Steve, seconded by Sandy, and approved unanimously. Meeting adjourned at 12:06 pm.

Submitted by Sec. Steve Jensen