



Canopy Way Adult Day Care
5028 First Coast Hwy
Fernandina Beach, FL. 32034

Agreement

Canopy Way Adult Day Care Center operates on the integrated basis without discrimination. CWADC provides protective care, supportive services, and stimulating experiences in an informal environment conducive to self-maintenance.

The staff of CWADC will provide a daily therapeutic program including sensory and mental stimulation, exercise, games, music, and social interactions. Rest period and space are provided. The goal is to maintain, and enhance the participant's level of independence and well-being.

ELIGIBILITY

- Must be an adult
- Must have completed the Physician's Report and TB Clearance prior to admission. Both must be renewed annually. (1-step TB test is acceptable if there is proof that a 2-step TB test has been administered in the past).
- Must ambulate independently with or without assistant devices.
- Must be able to feed oneself
- Must be continent or be willing to wear protective clothing
- Must be a non-wanderer. Does not try to leave on a regular basis
- Must be non-combative
- A 30-day trial period may be necessary for assessment

HOURS OF OPERATION

- Monday-Friday 8:00 a.m. to 5:00 p.m.
- Closed all major holidays

FEES (All fees are nonrefundable)

- All fees are payable in advance by the 10th of every month. A \$20.00 fee will be accessed on late payments.
- Adjustments to fees will be made for vacations only with 2-week prior notification
- Full time, Regular, and Part-time attending participants will be charged in advance. Should a participant miss their regularly scheduled day they will not be issued a credit. However, should a participant be admitted into the hospital or be extremely sick a credit will be issued and applied to the next billing cycle. A doctor's note is required.

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- \$25.00 Application Fee
 - \$130.00 Daily Rate
 - \$80.00 Half Day Rate
 - \$550.00 Weekly Rate

ABSENCES

- Please call the center as early as possible to report absences as a courtesy
- Two-week notice needed for withdrawals, vacations, or leaves of absences

NUTRITION

- A hot lunch and two snacks are provided daily. Special diets are accommodated to include non-dairy, gluten-free, low salt, no sugar, minced, and pureed and must be noted on the participant’s Physical Report or if a doctor’s note is provided.

HEATHCARE

- In the event of a minor accident, staff will administer First Aid
- If additional medical attention is needed, procedures will be in accordance with the Emergency Agreement (we will call EMS and then the responsible party).

MEDICATION

- CWADC does not administer medication. Medications should be given at home whenever possible. Medications that are to be taken while at the Center must be in the original container and must list the following:
 - ✓ **Participants Name**
 - ✓ **Medication Name**
 - ✓ **Strength, dosage, and time to be administered**

The medication will be kept in a locked cabinet and the participant will be reminded to take it at the recommended time. The container will be returned at the end of the day.

GRIEVANCE

- Any subject of dispute concerning services provided by the Center should be discussed with the Director. If deemed necessary, a meeting may be arranged to resolve the conflict.

Kim Kelly-Speranza
Director

I have read and understand the above agreement.

_____ for _____ Date _____
Responsible Party Participants Name