

**Bethlehem Lutheran Church**  
**Annual Meeting Minutes**  
**January 28, 2018**

**Call to Order:**

The meeting was called to order at 9:17am by Stacy Macomber.

**Opening Prayer:**

Opening prayer by Pastor Julie Krahn.

There were 68 people in attendance and a quorum was declared.

**Approval of 2017 Annual Meeting Minutes:**

A motion was made by Paula Basten-Erath and seconded by Nancy Buckley to approve the 2017 Annual Meeting minutes as presented. Motion Carried.

**Nominations for Council Members:**

**Nomination committee- AnnMarie Crawley, Pastor Julie, Janice Peterson, and Tony Hess.**

Stacy Macomber finished her 2nd term on council.

There were 3 resignations in 2017, vacancies were filled by Tania Anderson, Cheri Dvorak, and Kathy Tofson. Kathy Tofson filled a vacancy in which the term was complete. She seeks to be reelected.

Nomination of Robin Kvalo and Kathy Tofson to the council.

A motion was made by Tim Peterson to elect Robin and Kathy, and to reaffirm Tania and Cheri. Second by Del Molden. Motion Carried.

**Greeting from the Synod:**

- Reverend Kottke joins us to share synod news.

- This year was spent celebrating the 500th anniversary of the Reformation.
- March 10th there will be New Ministries Workshop put on by Rev. Durrant.
- New leaders will be elected at the Synod Assembly on April 29-30, including a new Bishop, since Bishop Mary will be retiring.  
[https://www.scsw-elca.org/synod\\_assembly\\_2017.aspx](https://www.scsw-elca.org/synod_assembly_2017.aspx)

### **Stacy Macomber- Treasurers report:**

Stacy presented a summary of the 2017 finances.

- The council purchased financial software, Ledger 360, and started to implement the change this summer. Lisa Cook and Del Molden have been working hard on the transition.
- In January the council searched outside of the congregation for help and hired Dan Mael to assist Lisa Cook.
- Kari Johnson addressed the council with questions in regards to pension and liability. Dan Mael addressed the congregation about these concerns. He confirmed that the balance sheet was up-to-date and accurate.
- Jeff Johnson affirmed that the change in programming will make the financials in the church better and easier to access.
- Marj M. requested that in the future the financial statement be sent out to congregational members one week before the annual meeting so it can be more closely reviewed. The council stated that it was the intention but the reconciliation was not complete until more recently, but this is a reasonable expectation for the future.
- Monthly reconciliations of the finances can be expected in the future.

A motion was made by Judy Traut to accept the current report and reevaluate the next quarter. Second by Janice Peterson. Motion Carried.

### **Stacy Macomber- Presentation of 2018 Budget:**

Stacy presented a summary of the 2018 budget.

- The changes in the income offering reflects the actual income from this year.
- The difference in the property was because it is broken up into more specific categories.
- There was a 3% raise for all staff, except for the Parish nurse, this was a higher percentage because of her length of service to the congregation.
- Kari Johnson asked why the Pastor's pension had not gone up from the 2017 to the 2018 budget. This council will check into this matter.
- There was a question asking the difference between Parish house and Pastor's housing in the budget. The congregation was informed that the Parish house was money that was made from groups who used the church for events. Pastor's housing is the money the church provides for the pastor's residence.

There was a motion by Fred Reckling to approve the budget as presented with an updated copy for the next quarter. Second by Ann Ciske. Motion Carried.

Carla Gerhardt requested a question and answer session with the council. The council will set a date for a quarterly meeting.

There was a motion made by Tom Steinhaus to waive the internal audit for the remainder of 2017. Second by Bonnie Dixon. The congregation discussed the impact.

There was a motion by Barb Rothwell to postpone the audit until June of 2018. Second by Fred Reckling. Motion Carried.

### **Committee Reports:**

#### **Council President's Report-Stacy Macomber**

Report printed in the annual meeting booklet.

**Jeanette Gessner, representing Christian Education**  
Report printed in the annual meeting booklet.

**Ann Ciske, representing Local and Global Ministries**  
Report printed in the annual meeting booklet.

**Fred Reckling, representing Personnel**  
Report printed in the annual meeting booklet.

**Ed Rohrbacher, representing Property**  
Report printed in the annual meeting booklet.

**Tania Anderson, representing Discipleship**  
Report printed in the annual meeting booklet.

**Carla Gerhardt, representing Worship and Music**  
Report printed in the annual meeting booklet.

**Kris Soderman, representing Adult Choir**  
Report printed in the annual meeting booklet.

**Megan Jahoda, representing Youth and Family Ministries**  
Report printed in the annual meeting booklet.

**Janice Petersen, Parish Nurse**  
Report printed in the annual meeting booklet.

### **Other Business**

#### **Pastor's Report**

Report printed in the annual meeting booklet. Pastor wants to thank the staff members for their work at Bethlehem. She also wants to thank Blaine for making life better and being so supportive.

**Council President, Stacy Macomber**

Stacy wants to thank everyone for the opportunity to serve the congregation, staff, and Pastor on the council for the last 6 years. She thanks the other council members for taking the time to serve, and thanks the congregation for continued volunteering and the support.

There was a motion to adjourn the meeting by Fred Reckling. Second by Ann Ciske. Motion Carried.

Closing prayer by Pastor Krahn.

Meeting adjourned at 10:30 am.