

BETHLEHEM LUTHERAN CHURCH  
CHURCH COUNCIL MEETING  
JUNE 20,2019

GOD'S FAMILY SERVING CHRIST WITH LOVE

Called to order by council member Robin Kvalo at 7:33 pm

**ATTENDANCE:**

Pastor Jen Johnson

Jack Pualson

Don Bender

Tim Kratz

Robin Kvalo

Halley Marcks

Ann Ciske

Tonia Anderson-absent with notification

Angie Chappell- absent with notification

Kathy Tofson- absent with notification

ADDITIONS TO THE AGENDA

none

OPENING DEVOTION- Pastor Jen

Pursuing God's Will Together

APPROVAL OF MAY MINUTES

**Motion by Tim Kratz, Second by Ann Ciske to approve the minutes from the May meeting.**

**Motion Carried.**

OLD BUSINESS:

Audit Update: The finance committee has found three volunteers to serve on the audit committee. Jerry Saalsaa will be serving one year only until Dan Mael returns in 2020. Angela Pace, Andy Wegner will serve on the committee for three years.

Motion by Ann Ciske, second by Don Bender to approve the above three members to be on the audit committee. **Council passes this motion.**

#### PASTOR'S REPORT:

Pastor Jen recieved a letter from Father Gary from St. Mary's church regarding the PACAP. We haven't contributed since 2017. They are asking we consider contributing. Pastor Jen will attend future meetings. This will not take away from the budget, but is a free will offering. Pastor Jen will do a blog entry about the PACAP.

**Motion made by Robin Kvalo, second by Jack Paulson to approve a free will offering during a service to be determined to contribute to the PACAP.**

Pastor and Jen was approached by a young man who will take photos with his drone for \$95 of the Exterior views of the church and property. Pastor Jen has his information if this is something the church wants to consider in the future.

#### **Ecumenical service in July 28 at fair at 11:00**

Rummage Sale- August 17

Three Wives Men- August 18th

Add in a Dominican Republic announcement

Sunday School September 8th

#### SYNOD UPDATE:

Bishop Vivian is on medical leave. Steve Kottkke is acting as Bishop.

#### COMMITTEE REPORTS:

##### **Finance Committee Report:**

#### FINANCIAL UPDATE

Insurance Proposal - Applications for quotes have been sent to five companies. We are waiting for the responses.

Quarterly Reports - There was only one outstanding error from the previously distributed quarterly reports, which has been corrected.

#### Current Financial Projections:

Janice informed the committee that we have been able to pay the bills in April and May without having to use money from our savings accounts. The Adopt-a-Bill program is in place for the summer to help get us through the low-offering months. We have already received around \$500 of additional offerings toward bills in the Adopt-a Bill program.

#### Congregational Meeting, July 21st:

The committee discussed which graphs/documents to present to the congregation during the meeting on Sunday, July 21st. The committee also discussed in detail what information should be presented, the message for the presentation, options for the stewardship campaign, etc. We will need to prepare a ballot for voting and a quorum will be necessary. The congregation will be voting on how we should move forward with filling the Parish Secretary position - options will be presented. At this point, three options have been established:

Create a full-time position for a Parish Secretary (hours may be split with a Youth Activities Coordinator)

Create a part-time position for a Parish Secretary

Continue to fill the position of the Parish Secretary with volunteer staff.

The content for this presentation will be developed further, finalized at the next Finance meeting, and presented to council for approval.

Pr. Jen and Tania will be drafting a letter to send to the congregation summarizing the agenda for the congregational meeting on July 21st (as required by our constitution), to be approved by council and distributed following the next council meeting.

A motion was made by Ann Ciske, second by Halley Marcks to approve the letter be sent to the congregation for the July 21st. Meeting.

### Christian Ed:

#### Sunday School

First Day of Sunday School will be September 8th.

We are looking for a co-teacher, a music leader and someone to plan the Christmas Program.

#### Confirmation

Pastor Jen has purchased curriculum to be used next year. Pastor and confirmation mentors will meet July 24th at 6:30 to the start of confirmation to go over curriculum and expectations.

#### Youth Group

We have signed up for a couple breakfasts/brunches during coffee hour this summer.

A meat raffle will take place with date TBD. Tickets for the raffle must be sold by an adult. Council does not endorse youth attending the raffle but fully supports the fundraiser.

Megan is setting up "Cow Potty Bingo" to raise funds for the youth mission trip on September 8th during Sunday School Kick-Off. She will be in touch with Del on where to set up the fence and squares. She is in touch with a DJ and hopes to have music and food available as well.

**Ann Ciske made a motion to approve, second by Halley Marcks to approve Cow Potty Bingo contingent upon more information.**

### Stewardship

Previously, it had been discussed that the stewardship campaign should be designed with the goal of raising an additional \$8,000 per month. After further discussion, the committee has decided that an additional \$5,000 per month will be sufficient to cover our current deficits, the addition of a Parish Secretary (and

possibly a Youth Activities Coordinator) and additional funds to slowly replenish our loan certificate/building funds.

Finance Committee Proposal-Stewardship campaign- Try to increase giving by \$5000 each month. We have 127 giving units at \$40 per month. We will use the story The Giving Tree, and a visual with a tree that we add leaves to. The leaves would have different \$ amounts on them, ranging from \$5-\$40 for families to commit to increasing.

Retirement funds- article in Chimes for July -Don and Jack

There will be a stewardship focus in September using (Matthew 13) Parable of the Sower- there are coins that will be handed out to everyone during a service. Pastor is touching base with Youth leadership to have Thrivent speak to kids as they come back in Sept.

#### **Worship and Music:**

No report

#### **Property Committee Report:**

No Report

#### **Local and Global:**

June 15 Community Meal- 16 congregation members helped or prepared food. 62 people were served a meal and socialized.

Upcoming events: God's Work Our Hands Sept. 8. Events for the day TBA

**Motion by Don Bender, second by Ann Ciske to approve the committee reports as they have been submitted. Motion carried.**

#### **Items up for discussion at all committee night:**

**New Business:**

Set a date for representation of Renewal process- Robin is working with Jen on this.

Present Idea on August 4th.

Pastor Jen will check with Bonnie Dixon on the Adopt A Bill

July All Comm. night- July 8th

Next Council Meeting: July 18th 6:30

**Motion Made by Don Bender, second by Jack Paulson to adjourn meeting at 8:00pm.**

**Motion Carried.**