

Behavioral Health Technician Job Description

Minimum Qualifications:

- Has a bachelor's degree and at least one year of full-time behavioral health work experience;
- Has a high school diploma or high school equivalency diploma and
 - 18 credit hours of post high school education in a field related to behavioral health and two years of full-time behavioral health work experience or
 - Four years of full-time behavioral health work experience
- A valid AZ driver's license, employee must be insurable on vehicle insurance.
- A current Fingerprint Clearance Card
- Completion and current certification in First Aid and CPR
- Evidence of freedom from infectious tuberculosis (TB)

Position Responsibilities:

- Supportive protective oversight of residents
- Provide mentoring for life skills and behavior management.
- Know and understand the needs and services identified in Service Plans.
- Prepare and follow through with activities, groups and individual discussions that guide the resident to full fill their needs identified in Service Plans.
- Provide safe transportation for residents. Always adhere to all transportation laws.
- Prepare daily case notes on resident's progress and activities in a timely manner and meeting the content expectations.
- Report any abuse, neglect or incidents as outlined in policy and procedures.
- Communicate with peers and supervisors in a timely and professional manner.
- Present yourself in professional and appropriate attire according to the daily activities planned.
- Ensure their personnel file is complete and updated to ensure it is always in compliance with ADHS and McLellan House requirements.
- Read, understand and follow all McLellan House policies and procedures.
- Participate in training.
- Be productive, enthusiastic and prepared for each day's work.
- Be professional and organized to represent the agency in the community, at CFTs, placement agency representatives and resident family members.

I have read and understand this job description:

Employee Signature: _____ Date: _____