

# Ocean Riviera Association

3550 Galt Ocean Drive • Fort Lauderdale, FL 33308  
Phone: (954) 565-1631 • Fax: (954) 565-3108



## OWNERS STATEMENT OF INTENT TO SELL

TO: BOARD OF DIRECTORS  
OCEAN RIVIERA ASSOCIATION, INC.  
FORT LAUDERDALE, FLORIDA 33308

This is to advise you that I/we \_\_\_\_\_  
intend to sell my/our apartment # \_\_\_\_\_ located in the Ocean Riviera.

We have listed our apartment for sale with the following realtor:

\_\_\_\_\_  
company name listing agent name & phone number

and have it listed as an EXCLUSIVE ( ) or MULTIPLE ( ) listing.

The terms of sale are as follows:

Asking price \$ \_\_\_\_\_

Unfurnished \_\_\_\_\_ Furnished \_\_\_\_\_

Deeded parking space # \_\_\_\_\_ mail box # \_\_\_\_\_

X \_\_\_\_\_  
Unit owner signature

X \_\_\_\_\_ Date: \_\_\_\_\_  
Co-owner signature

# Ocean Riviera Policy for Realtors

An “Intent to Sell” or “Intent to Lease” form and a copy of the real estate listing **must** be on file in the Association Office **before** an apartment is shown.

All realtors who show property at the Ocean Riviera **must** have proper photo identification, and log in and out with lobby Security.

Lock boxes are **not** permitted. The *listing* realtor **must** be the custodian of the key to the seller’s apartment. Other realtors wishing to show the unit **must** obtain the key from the listing realtor.

“Open House” events may **not** be held for the purpose of selling or leasing an apartment.

The Owner(s) or Realtor **must** notify the applicants that the **final** approval rests with the Association Board of Directors and our Governing Documents and **not** with the Admissions Committee recommendation.

*Ocean Riviera Association, Inc.*