

# Early Childhood Learning Center

PO Box 399  
South Cairo, NY 12482



(518) 622-8382  
(Fax) 622-2531

August 19, 2020

Dear ECLC Community,

We have been busy preparing for our “new normal 2020-2021 school year”. Our number one focus throughout this process has been on the health and safety of our children, families and staff.

We will be following the guidance set forth from NY Special Education Dept, NY Dept of Health, Office of Children & Family Services, and Office of Head Start. These guidance documents outline safety measures that must be followed in order to assure all our children, families and staff are safe.

The following plan describes the 3-phase opening and the safety protocols that will be in place.

**Phase 1 - Virtual Classroom – (September 14<sup>th</sup> to October 31<sup>st</sup>) Students will attend class virtually. There would be regular substantive interaction between teachers and students which would be delivered remotely.**

**Phase 2 – Hybrid Model - (November 1<sup>st</sup> to December 31) All sites will be fully open for part day onsite instruction. Class size will be limited to 10 children per class. Each class of 10 children would be separated into 2 cohorts of 5 children. Hours of operation for children would be 8:30 am to 11:30 am.**

**Phase 3 – Resumption of full day program – (January 2021) Programs will be ready to resume full operation. Hours of program for children will be 8:30 am to 2:30 pm.**

We look forward to welcoming you to our school year.

Sincerely,



Kathleen Federico  
ECLC Director

