

# MINUTES

## \*\*\*REGULAR MONTHLY MEETING\*\*\*

### TIMBERLANE NEIGHBORHOOD IMPROVEMENT AND BEAUTIFICATION DISTRICT

FEBRUARY 21, 2019

6:30PM

TIMBERLANE COUNTRY CLUB (OLD GOLF PRO SHOP)

1 TIMBERLANE DRIVE GRETNA, LA 70056

MEETING CALLED TO ORDER  
INVOCATION AND PLEDGE OF ALLEGIANCE  
ROLL CALL – COMMISSIONERS

Persons in attendance will be allowed three (3) minutes each to ask questions or offer comments on agenda items at the time the item is being considered by the Board. The Board, in its discretion, may allow a longer time if it deems it productive. All other comments will be heard by the board at the end of the meeting.

#### AGENDA ITEMS:

1. Elect Chair, Vice Chair, and Secretary Positions
  - a. Jon McGill, Harry Stumpf, and Veronica Bard were elected to fill the Chair, Vice Chair, and Secretary positions, respectively, permanently.
    - i. MOVER: Ronald Evans
    - ii. SECONDER: Ann Berthelot
    - iii. ACTION: APPROVE
    - iv. VOTE: 5-0
    - v. YEAS: Veronica Bard, Ann Berthelot, Ronald Evans, Jon McGill, Harry Stumpf
    - vi. NAYS: None
    - vii. ABSENT: None
2. Finance Committee Update
  - a. The mission and goal statement of the Finance Committee is the following: “to provide financial oversight for the TNIBD by performing tasks including but not limited to budgeting, financial planning, financial reporting, and the creation and monitoring of internal controls and accountability policies. Given the Board of Commissioners’ strategic plan and long-range financial goals, the Finance Committee can help determine the financial implications of the plan and plot them into a multi-year budget, along with funding strategies to achieve those goals.”
  - b. Discussed the Finance Committee’s initial projections of revenue and expenses for golf operations, clubhouse, and green space options during the first operating

- year. The projections will be posted on the TNIBD website once the Finance Committee and Board of Commissioners have agreed to publish them.
3. Treasurer's Report
    - a. Between January 18<sup>th</sup> and February 21<sup>st</sup> of 2019, the TNIBD received donations totaling \$8,015.90. No invoices were received or paid during that period.
  4. TCC and TNIBD preliminary agreement(s) (update)
    - a. An attorney may be required to draft the purchase agreement between the TCC and the TNIBD. The agreement should be for the TNIBD to purchase the TCC for the debt only. The agreement should be binding on the TCC if the May 4, 2019 vote passes and not binding on the TNIBD if the vote does not pass. The draft agreement will hopefully be complete in March.
  5. Consulting updates
    - a. The TNIBD intends to send a request for proposals to three golf course management companies within the next week.
  6. Update on tasks and associated deadlines for May vote
    - a. The goal is to have a published plan of action by April 15, 2019.
  7. Draft agenda for March meeting
    - a. Include from February 21, 2019 agenda items: Finance Committee update, Treasurer's Report, TCC and TNIBD preliminary agreement update, consulting updates, and update on tasks and associated deadlines for May vote.
    - b. Add discussion and potential adoption of by-laws and approve last meeting's minutes.
  8. TNIBD By-Laws Draft (approve for posting)
    - a. Voted to post the draft by-laws for public comment on the TNIBD website.
      - i. MOVER: Ronald Evans
      - ii. SECONDER: Jon McGill
      - iii. ACTION: APPROVE
      - iv. VOTE: 5-0
      - v. YEAS: Veronica Bard, Ann Berthelot, Ronald Evans, Jon McGill, Harry Stumpf
      - vi. NAYS: None
      - vii. ABSENT: None
    - b. To submit comments on the draft by-laws, residents may use the Contact Us form on [tnibd.org](http://tnibd.org) or email the Commissioners. Comments should reference the page, section, and subsection of the draft by-laws.
  9. Voted to approve minutes of the January 28, 2019 meeting.
    - a. MOVER: Veronica Bard
    - b. SECONDER: Ronald Evans
    - c. ACTION: APPROVE
    - d. VOTE: 5-0
    - e. YEAS: Veronica Bard, Ann Berthelot, Ronald Evans, Jon McGill, Harry Stumpf
    - f. NAYS: None
    - g. ABSENT: None
  10. Questions/Comments from the Public (LIMIT 3 MINS PER PERSON)
  11. Discussed the second request received from residents on Ade Lane to be removed from the TNIBD.

- a. Jefferson Parish, rather than the Commissioners, is the responsible authority for creating the Taxing District. The Commissioners will respond to this request directly, stating that the matter has been referred back to Jefferson Parish.

12. Adjourn


- a. MOVER: Jon McGill
- b. SECONDER: Ann Berthelot
- c. ACTION: APPROVE
- d. VOTE: 5-0
- e. YEAS: Veronica Bard, Ann Berthelot, Ronald Evans, Jon McGill, Harry Stumpf
- f. NAYS: None
- g. ABSENT: None

Approved



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Jon S. McGill, Chairperson  
Signed: 4/18/19



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Veronica Bard, Secretary  
Signed: 4/18/19