

TIMBERLANE NEIGHBORHOOD IMPROVEMENT & BEAUTIFICATION DISTRICT

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF COMMISSIONERS**

November 21, 2019 6:30PM

TIMBERLANE COUNTRY CLUB (OLD PRO SHOP)

#1 TIMBERLANE DRIVE GRETNA, LA 70056

MEETING CALLED TO ORDER

INVOCATION AND PLEDGE OF ALLEGIANCE

In attendance: Chair Jon McGill, Veronica Bard, Ann Berthelot, Ronnie Evans, Harry Stumpf

Absent: None

AGENDA ITEMS:

1. Approval of October 17, 2019 Minutes
 - a. MOVER: Ronald Evans
 - b. SECONDER: Ann Berthelot
 - c. ACTION: APPROVE
 - d. VOTE: 4-0
 - e. YEAS: Veronica Bard, Ann Berthelot, Ronald Evans, Harry Stumpf
 - f. NAYS: None
 - g. ABSENT: Jon McGill
2. Treasurer Report [see attached Report and Ledger]
3. Sales Tax ID discussion
 - a. The TNIBD is in the process of applying for sales tax identification numbers with Louisiana and Jefferson Parish. Because the State's automated form does not allow for a governmental entity to complete the form, Commissioner Harry Stumpf will call the Louisiana Department of Revenue.
4. Governance plan for 2020 (list all requirements for commissioners and for the district reporting requirements, budget, tax return, etc.)
 - a. Commissioner Harry Stumpf is working on governance plan requirements. Commissioner Veronica Bard is working on a transitional onboarding document for incoming commissioners. These documents will be completed for the December meeting.
5. Café Hope Lease Final
 - a. The final remaining issues include grill/pool operating hours (Café Hope will close that area earlier if there are no customers) and cost of insurance. The lease will be posted on the website as soon as Commissioner Jon McGill makes those final changes and allot a couple days for comments before execution.
6. Golf Management Company Updates
 - a. The point of contact with Honours is Chad Leonard. Honours has met all current TCC employees, and employee onboarding will occur the first week of December.

Honours is creating a golf etiquette packet, and TNIBD is working on the membership portion of that packet.

- b. There will be a December TNIBD mailing to all owners on the assessor's rolls notifying them to come activate their membership or assign their membership to a resident. Membership privileges extend to owners and dependents.

7. SBA Assumption Updates

- a. The SBA denied the TNIBD's assumption of TCC debts twice. The first denial occurred before the SBA had received TNIBD's documents, and the second denial occurred because the SBA is following a formulated checklist rather than examining Timberlane's unique circumstances. Commissioner Jon McGill has contacted the SBA Regional Director, and Commissioners Jon McGill and Harry Stumpf have discussed legal alternatives. The SBA's denial is not hindering the TNIBD's forward progress.
- b. Commissioner Harry Stumpf will get a title insurance quote based on sales price for the December meeting.

8. TCC Updates

- a. The Timberlane Country Club (TCC) is working on their last mailing to provide a status update to all their non-resident members. Charging privileges will end December 31st.

9. CPA (estimate for budgeting purposes)

- a. Philip Rebowe, who has experience with auditing governmental entities, has offered his services for free, plus the help of CPAs on the TNIBD Finance Committee.
- b. Café Hope and Honours will each be keeping their own books. TNIBD will need a bookkeeper for its administrative costs.

10. Next meeting is scheduled for December 18th instead of December 19th.

11. Questions/comments from the public (LIMIT 3 MINS PER PERSON)

12. Adjourn: JM, HS

- a. MOVER: Jon McGill
- b. SECONDER: Harry Stumpf
- c. ACTION: APPROVE
- d. VOTE: 5-0
- e. YEAS: Veronica Bard, Ann Berthelot, Ronald Evans, Jon McGill, Harry Stumpf
- f. NAYS: None
- g. ABSENT: None



Jon S. McGill, Chairperson

Signed:



Veronica Bard, Secretary

Signed: December 26, 2019