

EXCERPT FROM THE MINUTES OF A SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF TIMBERLANE NEIGHBORHOOD IMPROVEMENT AND BEAUTIFICATION DISTRICT HELD ON OCTOBER 12, 2021, AFTER NOTICE WITH A QUORUM PRESENT AND VOTING:

On motion of Jon McGill and seconded by Ann Berthelot, the following resolution was offered:

A resolution to adopt the following Amendment to the By-Laws of Timberlane Neighborhood Improvement and Beautification District Article III. GOVERNANCE: Section 1 to provide for the qualification of candidates and election procedure to serve as a commissioner on the Board of Commissioners:

“Article III. GOVERNANCE:

Section 1. Members, Elections and Terms: In order to provide for the orderly development of the District and effectuation of the services to be furnished by the District and to provide for the representation in the affairs of the District of those persons and interests immediately concerned with and affected by the purposes and development of the area, the District is governed by a five-member board of commissioners.

To be eligible for election to the office of commissioner and to serve and to continue to serve on the Board, a candidate shall own property within the District, shall not have any overdue property taxes on any property within the District, shall be a qualified voter and resident of the District (hereinafter sometimes “qualified candidate”), and shall be selected, determined, and serve as follows:

1. The president of the Timberlane Estates Improvement Association (the “TEIA”) shall be a Board member ex officio and shall serve for a term of one (1) year to coincide with his/her term as TEIA president.
2. The property owners of the properties comprising the Timberlane Neighborhood Improvement and Beautification District shall elect four qualified candidates as commissioners at-large, whose terms shall be staggered as follows:
 - a. At the initial election, the two highest vote recipients shall serve two-year terms; and the next two highest vote recipients shall serve one-year terms.
 - b. In all subsequent elections, the two qualified candidates receiving the highest number of votes shall be elected to two-year terms.

3. Unless otherwise provided by law, each property within the District is afforded one ballot for the election of District commissioners. Each parcel subject to taxation within the District will be entitled to one vote for the election. Only one owner of each parcel subject to taxation within the District according to the assessment rolls of the Assessor of Jefferson Parish shall have the right to cast the vote for that parcel (one parcel, one vote). If a property is owned by a partnership, corporation, or limited liability company, the ballot shall be executed by the individual designated by the authorizing document appropriate and applicable to the type of entity and shall be attached to the ballot. If a property is owned by a trust, an estate or is under succession administration, the ballot shall be executed by the duly appointed trustee, estate, or succession representative; and a certified copy of the document evidencing such appointment or qualification shall be attached to the ballot.
4. For 2019 and subsequent years, the top two candidates receiving the highest number most votes will be elected to the two open seats for a two-year term.
5. Beginning in 2019, elections shall be held annually in October with elections for open seats. Beginning in 2021, elections shall be held annually in the fall, and the election process as hereinafter set forth shall commence not sooner than the last Friday of September and conclude not later than the third Friday of November. All terms of office shall begin on the following January 1st.
6. Candidates shall complete the Official Candidate Qualifying Form ("Form") (available from the Secretary of the Board) and deliver it to the Board at the place, in the manner, and by the deadline stated on the Form. If there are more qualified candidates than the number of commissioners to be elected, the Board shall set a date, time, place, and manner for a candidate forum.
7. The candidate forum, if necessary, shall be scheduled by the Board to be held no less than 10 days prior to the election and notice thereof given to the candidates and posted to the District's website of the date and the time, and the place or that the forum will be conducted by means of a virtual meeting. Each candidate will be given at least three minutes to address attendees.
8. If there are more qualified candidates than the number of commissioners to be elected, the Board shall set and post to its website a date, time, and place for the election which will be the deadline for the return and submission of ballots.
9. If there are more qualified candidates than the number of commissioners to be elected, the owner of each parcel within the District as shown on the public records of the Jefferson Parish Assessor shall receive one ballot for each parcel. Parcel owners shall select candidates up to the number of commissioners to be elected. If more candidates than the number to be elected is selected, the ballot will not be counted. Ballots shall be returned by

parcel owners to and shall be received by the CPA or other non-interested qualified person selected by the Board by the deadline as stated on the ballot.

10. The ballots shall be timely verified and tabulated by the CPA or other non-interested qualified person(s) selected by the Board who shall certify the results to the Board. The Board shall expeditiously notify the candidates of the results of the election and post the results to the TNIBD website.

In the event of a vacancy, the Board shall appoint a commissioner by majority vote of the remaining commissioners excluding the Chairperson who shall only vote in case of a tie. If the Chairperson position is vacant, then the Board shall appoint a commissioner by majority vote of the remaining commissioners excluding the vice Chairperson, who shall only vote in case of a tie. The vacancy shall be filled not later than the second meeting of the Board following the vacancy.

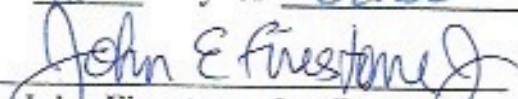
Board members shall serve until their successors take office. Nothing in this Section precludes any board member from serving successive terms.

YEAS: 4 NAYS: 0 ABSENT: 1 ABSTAINING:

"This amendment to the By-Laws was declared adopted by the Board of Commissioners acting as the governing authority of Timberlane Neighborhood Improvement and Beautification District, Parish of Jefferson, State of Louisiana on the 12th day of October 2020."


I, the undersigned Secretary of Timberlane Neighborhood Improvement and Beautification District, do hereby certify that the above and foregoing is a true and correct excerpt from the minutes of a special virtual meeting of the Board of Commissioners held on October 12, 2021, after notice with a quorum present and voting in accordance with the enabling legislation and By-Laws and that the resolution has not been rescinded, modified or recalled and is in full force and effect.

WITNESS MY SIGNATURE, this 12th day of October,
20 21.



John Firestone, Jr., Secretary

ATTEST:



Jon S. McGill, Chairman