

Boxwood Property Owners Association
Board of Directors Meeting Agenda
Wednesday, April 2, 2025

Call to Order by Kyle Simpson at 6:36pm

Election of Officers:

- President: Kyle Simpson
- Vice President: Justin Bibee
- Secretary: Hannah Bilodeau
- Committee Chairs
 - Architectural Review Committee: Kyle Simpson
 - Common Area Committee: Mark Hassell
 - Pool Committee: TBD
 - Events & Social Committee: Hannah Bilodeau
 - Information Technology Committee: Justin Bibee

Approval of Minutes from February 24, 2025

- Motion by Hannah Bilodeau and seconded by Jenny Holmes

President's Report: Kyle Simpson

- Will get keys from former POA president David Corry
- Proposed Meeting Dates 2025 – 2026
 - May 16 - Friday
 - June 9 - Monday
 - July 14 - Monday
 - August 18 - Monday
 - September 22 - Monday
 - October - No meeting
 - November 10 - Monday
 - December - No meeting
 - January - No meeting
 - February 9 - Monday

Staff Report: Marsha Bryant

- Financial Report
 - We have two CD's that are both maturing in July. The hope is for the line of credit to be paid off and closed with one of them. This is dependent on whether or not there are closing fees or paid off early fees.
- Follow Up on Other Brownstone Action Items
 - Child at Play Sign from Great American Installation
 - New sign delivered to David Corry's house. Should be installed in the coming weeks
- Corporate Transparency Act

- This is no longer a concern or requirement for board members
- Accountant Not Paying Taxes on Interest Income
 - Rusty Hicks – Brown Edwards & Co has admitted his mistake with our 2023 taxes and will revise those and our 2024 taxes before receiving payment
 - Josh Arthur (Martin Arthur CPA's) was contacted and will take over our taxes starting with the 2025 year
- Follow up on Delinquent Accounts
 - Notices have been sent to all neighbors who are behind on their HOA dues

Committee Reports

- Architectural Review Committee: Kyle Simpson
- Common Area Committee: Mark Hassell
 - CLC was selected by the board to continue our landscaping for this season. Motion by Hannah Bilodeau, seconded by Jenny Holmes
 - Follow Up on Plants with Affinity
 - Affinity agreed to replace Japanese Maple if necessary, still too early to decide if it is doing well or needs replacing
- Bent Light Pole at Parking Lot: Kevin Struble contacted AEP and they are aware of it
- Future Projects/Wish List
 - Repainting of Community Bulletin Board: volunteer from the community?
 - Fallen Pine Tree: perhaps another community chainsaw gang?
- Pool Committee: Need Chair
 - 2025 Pool Dates
 - May 10, 2025 through September 13, 2025
 - Division of Duties
 - Attendant Coordinator: Olivia Heller
 - Reservation Coordinator: Marsha Bryant
 - Access/Tech: Justin Bibee
 - Seasonal Set Up/Take Down: Jenny Holmes
 - Coordinate/Sign Contract with Pool Foolin: Hannah Bilodeau
 - Pool Rule Revisions for 2025
 - 2 per Day Pool Party Limits
 - Pool Rules Update and Letter: Hannah Bilodeau
 - Put up Sun-Shades: Kyle Simpson
- Events and Social Committee: Hannah Bilodeau
 - Easter Egg Hunt is April 19, 2025 at 3:30pm
 - Neighborhood Yard Sale is May 17, 2025
- Information Technology Committee: Justin Bibee
 - Access System Issues
 - GloFiber Internet installation on May 1, 2025

- New POA Facebook Page will be maintained by the HOA

Meeting adjourned at 8:13pm