

Boxwood Property Owners Association
Board of Directors Meeting
April 14, 2012

Minutes

Call to Order: The meeting was called to order at approximately 7:05 pm at 515 Lady Slipper Lane. Present were: directors Steve Clay, Cheryl Morris, Erica Pitzer, Scot McCarthy, David Corry; guests Jennipher Lucado of Brownstown.

Minutes: David agreed to take minutes. Motion to approve minutes for February 20, 2012 meeting as submitted made by Steve, seconded by Erica, unanimously approved.

Officer Elections: Nominations were opened for officers and committee chairs. The following slate was assembled:

President:	Steve Clay
Vice President:	Scot McCarthy
Secretary:	David Corry
Treasurer:	vacant
Communications and Welcome Committee Chair:	Erica Pitzer
Social Activities and Adopt-A-Street Chair:	Erica Pitzer
Pool Committee Chair:	Cheryl Morris

Motion to close nomination and accept the slate made by Steve, seconded by Scot, unanimously approved.

Financial Report (Jennipher): Will send by email and orally report at next meeting. More late payments this year with closing of PO box address and not mailing coupon books. Erica will mention Brownstone's street address (3720 Old Forest Road, Lynchburg, VA 24501) in next e-newsletter. Board approved reimbursements for Easter Egg Hunt at \$201.10.

Public Business

Reimbursement Form: Erica submitted a proposed reimbursement form for event chairs and others to use to submit receipts and request checks and board discussed minor changes.

Domain Names: Steve moved that Association retain Boxwoodpoa.com as domain address but let Boxwoodpoa.org and Boxwoodpoa.web lapse to save money, seconded by Scott, unanimously approved. Erica will mention in e-newsletter.

Request for Use of Common Area around Pool: Board did not approve member request for use of common area for party tent and evening party.

Slow Children at Play Signs: New signs are up. Steve moved that member request for additional sign where traffic exits Lady Slipper to Marguerite near basketball play area be installed, Erica seconded, unanimously approved.

Architectural Review--Approval of Structure: Member at 308 Wild Turkey sent plans and sought approval for playscape to be attached to tree. Because of concern the tree connection could make it a

structure requiring board approval (like a tree house) as opposed to a free standing playscape, Steve moved that its construction at rear of lot be approved, seconded by Erica, unanimously approved.

Yard Signs: Erica will put reminder in e-newsletter about limit on yard signs (one real estate sign) and Jennipher will contact political campaigns about removing signs.

Social Activities and Adopt-A-Street Chair Report (Erica): Gayle Copeland will head up Neighborhood Yard Sale on May 20, 2012. Street cleanup is scheduled for April 28. Need volunteer to head up Ice Cream Social.

Pool Committee Chair Report (Cheryl): Pool scheduled to open and close one week early (May 12 – Sept 9) with no budget impact. Draft rules and information sheet circulated, edited and approved by board for sending to members. Pool area cleaning and pool cleaning contracts approved and signed. Volunteers will help clean and set up pool furniture Thursday May 10 from 6:30 to 8:00 pm.

Adjourn: Meeting adjourned by Steve at approximately 8:35 pm.

Submitted by

David Corry
Secretary