

**Boxwood Property Owners Association**  
**Board of Directors Meeting Notes**  
Wednesday, August 23, 2017

**6:10 Call to Order & Welcome**

- ***In Attendance:*** Mike Friedman, Kyna Thomas, Cheryl Morris, Margaret Schmitt, Jennipher Lucado

**M. Friedman**

**M. Schmitt**

**Approval of Minutes**

- 7/19/17 Board Meeting Notes approved

**Staff Report**

**J. Lucado**

***Financial Report:***

- Year to Date revenues a bit ahead of usual.
- A bit over on overall expenditures: pool chemicals and maintenance
- Might see a bit of surplus on pool cleaning. Start the season with lump sum to pool committee and settle up at end of pool season
- Electric expenditures are typically high this time of year
- Delinquencies are down slightly. Unfortunately some homeowners require multiple reminders and some badgering to pay their HOA dues. We no longer charge a late fee and there continue to be various reasons for late payments. Our neighborhood has a higher rate of delinquency than most. Board plans to send quarterly reminders and add a notice to the Facebook page to remind residents to pay their dues in a timely manner.
- If anyone has ANY questions, please contact Jennipher Lucado

**Comments from Association Members**

**Open Floor**

None

**Committee Reports – clarified committee members and Mike will contact the members to work towards getting things organized. We will confirm members before publishing full list.**

**Pool Committee:**

- Pool is closing for the year on September 10 and resurfacing will begin as soon as possible.
- National Pools of Roanoke will be resurfacing

- Resurfacing may take as long as 2 years to “cure” and the switch to the new water treatment will take place after the full “cure”.
- The pool must be maintained while the surface is curing. The cover will not be in place and the pool is not available for swimming during this time.
- The pool committee will ensure that the gate and restrooms are locked during the off season and the pool will be covered once weekly maintenance is no longer needed.
- Marcus recommended that we consider an exhaust system for the pool room to ensure that the pumps do not overheat.

***Common Area Committee –***

- ***Playground:*** Metro Recreation came out to take a look at playground. On-going.
- ***Playground Mulching:*** Mulching is needed at a minimum while deciding what to do with the repair/replacement of the playground. Master’s Touch will provide free mulch and we will host a spreading event to cover the playground.

***Social & Events Committee***

- ***New Neighbors (Welcoming Committee) – still need to confirm who is managing the welcome efforts***
- ***New Events – annual Luau is upcoming on Sunday***

**Old Business**

**M. Friedman**

- ***See notes on playground above***
- ***Estimates for building storage space in the pool building are still being sought.***
- ***Annual Meeting Reminders – completed AIs to be included in FY2017 Annual Meeting Packet:***

**New Business**

**Open Floor**

**Car Crash:**

- A car accident damaged the planter/plants at the end of Marguerite.
- The driver appeared to be impaired
- CLC has repaired the damage and the driver’s insurance company has fully reimbursed the association

**Pool Furniture:**

- A homeowner requested the Board consider purchasing new furniture.

- We are not funded for new furniture at this time
- Unfortunately, the furniture becomes discolored despite being cleaned regularly. Otherwise, the furniture is serviceable.

**Private Business**

None

**Open Floor**

**Meeting Adjourned at 7:07 p.m.**

**M. Friedman**

**Upcoming Meeting Schedule**

Wednesday, September 20, 2017	Monthly Board Meeting
Wednesday, October 18, 2017	Monthly Board Meeting
Wednesday, November 15, 2017	Monthly Board Meeting
Wednesday, December 20, 2017	Monthly Board Meeting
Wednesday, January 17, 2017	Monthly Board Meeting
Wednesday, February 21, 2017	Monthly Board Meeting
Monday, March 19, 2018	Members Annual Meeting

Back up Date: Monday, March 26, 2018