

Boxwood Property Owners Association
Board of Directors Meeting
August 6, 2019

Minutes

Call to Order: The meeting was called to order at approximately 6:45 pm at 515 Lady Slipper Lane by David Corry. Present were: directors David Corry, Suzanne Corry, Colene Mosley and Andrea Singy; staff Jennipher Lucado and Jenny Woollett of Brownstone Properties; and guests Hannah Bilodeau, pool committee chair. Absent was: director Aaron Traphagen.

Minutes: Motion to approve minutes for June 18, 2019 meeting made by Andrea, seconded by Colene, unanimously approved.

Member Comments: David called for any comments from resident members. There was a pool code incident in which a homeowner gave the code to a family who does not reside in Boxwood. It was decided that the pool code would be provided to all property owners, regardless of whether they reside in Boxwood. There is no current rule regarding dual usage of pool by both a property owner and their renters. A determination to create a new pool rule regarding dual usage of the pool will be deferred to a future board meeting.

Staff and Financial Report (Jennipher): Jennifpher reported that Boxwood has an accounts receivable balance of \$530.00. Follow up on Brownstone action items: 3 lien letters were sent to delinquent homeowners. A violation letter was sent to 611 Susannah to remove boat from driveway. The boat has been removed. Pool coping painting project has not been completed. Painter has requested that the pool be closed to allow him to paint and for the paint to dry. Jenny sent an email to David regarding tree removal in Boxwood. Jenny will call and send a violation letter to 120 Marguerite regarding tall grass. Jenny will also call and send a letter to homeowners in violation regarding Commercial Vehicles.

President's Report (David): David spoke to Kyna about the key to the driveway bulletin board. Kyna agreed to return the key to one of the board members. David suggested that a regulation height basketball hoop be placed at the pool. Andrea will ask in the next newsletter if anyone is willing to donate a second basketball hoop to be placed in the pool parking lot.

Common Area Committee Report (David): The basketball hoop donated by the Morris family is in place at the pool and being used by homeowners. Suzanne will send a thank you note to the Morris family. Consideration of replacement of diseased boxwood plants in the entry island will remain on the agenda for the next committee meeting. David will plan to contact a botanist. There was discussion about dead trees in the common area by the pool as well as two felled trees at 124 Marguerite near the pool driveway.

Pool Committee Report (Hannah): Hannah will send email to Marcus to repair an underwater light cover that was reported as loose. David and Jenny went to the pool after the meeting to look at the pool gate lock. Jenny will ask the lock vendor to adjust the timing of the automatic lock mechanism on the gate. There was discussion of having a pass card entry to the pool next season. David advised the board that it was determined in a prior year that the cost for a pass card system was excessive and the process would be complicated. The person cleaning the pool on Thursday

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needs to return the trash can from the curb. Two paper towel dispensers were purchased and installed in both restrooms. Hannah reported that the pool is in need of more tables and a pressure washer. Hannah will get prices for those items. Jennipher will confirm the remaining balance in the budget for pool furniture. Hannah was ask Marcus to winterize the pool water fountain. **Motion to approve purchase of shelving** for use in organizing the pool closet was made by Colene, seconded by Andrea, unanimously approved. Hannah agreed to purchase additional blue trash bags to use for trash overflow. The current pool motor remains under warranty. Marcus will advise as to the cost of the most recent repair. Jennipher presented pictures of “pool shade coverings” as a concept for the board to consider for next season. Hannah confirmed with Marcus that the weekly cost to open the pool earlier and/or close the pool later would remain at the current rate we are now paying Marcus.

Events and Social Committee Report (Andrea): Andrea will send out the next newsletter in August. The board has requested that the following items be included in the newsletter: a note about trees and boats, mention of a possible mailbox replacement/repaint campaign, a second regulation height basketball hoop wanted, keeping the pool code confidential and rules regarding real estate signage. Andrea will also send out a combined survey to homeowners in September to include the mention of Airbnb. Colene will obtain pricing for sandwich board signage. The ice cream social came in under budget. Amanda Council will head up the summer pool party event to be held on August 10. Updated POA directories to be distributed to homeowners by email this week.

I/T Committee Report(Aaron): No update at this time.

New Business: There was discussion regarding Airbnb rentals in Boxwood. David suggested a survey for buy-in regarding a declaration change which would require the POA to hire an attorney to change the legal documents. We also have the option of making a rule change if we don't have enough support through the survey. 23 pool chaise lounges were purchased in the amount of \$4335.20. **Motion to approve purchase of pool chaise lounges** was made by Andrea, seconded by Colene, unanimously approved.

Adjourn: Meeting was adjourned at 8:35 pm by David.

Submitted by

Suzanne Corry
Secretary

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2019-2020 Tentative Meeting Schedule

Monday, October 7, 2019	Board of Directors Meeting
Monday, December 2, 2019 (on hold)	Board of Directors Meeting
Monday, January 6, 2020	Board of Directors Meeting
Friday, March 6, 2020	Members Annual Meeting
Friday, March 20, 2020 (back-up date)	Members Annual Meeting