

Boxwood Property Owners Association

Board of Directors Meeting

Monday February 17, 2020

Minutes

Call to Order: David Corry **called the meeting to order** at approximately 6:37 pm at 515 Lady Slipper Lane. Present were: directors David Corry, Suzanne Corry and Andrea Singy; staff Marsha Bryant of Brownstone Properties; and guests member/homeowner Hannah Bilodeau, Jennifer Mann, Ivy Elizabeth Mann and Erica Grant-Small. Absent were: directors Aaron Traphagen and Colene Mosely.

Minutes: Motion to approve minutes for December 2, 2019 meeting made by Andrea, seconded by David, unanimously approved.

Member Comments: David called for comments from resident members. Ivy Elizabeth is working toward earning her Girl Scout Silver Award and presented her request to build a neighborhood book library in Boxwood, to be located on common property near the pool. Andrea agreed to be Ivy Elizabeth's mentor/contact person on the POA Board. **Motion to approve Ivy Elizabeth's project in concept** made by Andrea, seconded by Suzanne, unanimously approved. It is anticipated that final approval will be considered when a final plan is presented.

Staff and Financial Report (Marsha): Marsha reported that National Pools would replace a few pool tiles if needed, but David confirmed that the BOD is requesting a price to replace all pool tiles. Marsha will call National Pools to request a cost estimate to replace all pool tiles. Shade Sails will not give an estimate until the BOD will approve a \$50,000.00 minimum budget. David suggested an alternative arrangement of the sails to reduce the number of poles needed to suspend the sails. There was discussion among the board members that \$25,000 is a more reasonable cost to purchase pool sails. Marsha will inquire as to the cost of the alternative placement. This company installed our playground equipment and may be able to connect the sails to the playground. Marsha spoke to Straightline Vendor & Tile. They will wash and paint each mailbox post for \$50 or \$70 if scraping and/or priming is needed. Andrea asked for an updated quote before sharing information with the homeowners. Homeowners previously paid \$30 per mailbox. Marsha reported that a Geico Insurance Claim has been filed for the broken fence repair needed after a car drove into the fence. Andrea will examine the newly painted portion of the fence. David said that the repaired fence looked good as he drove into the neighborhood. The board has requested the Children at Play sign near the pool be moved and placed into the prior existing hole, facing the opposite direction as it is. Electrical deferred maintenance work is needed at the entry to Boxwood. The board has requested a quote for the cost of replacing electrical wiring/equipment that has reached the end of its natural life. Marsha will have the POA annual tax return resent to the board president for a signature.

President's Report (David): A draft notice of the Annual Meeting and Agenda was reviewed by board members. Andrea will forward to David, a copy of the meeting minutes from last year's Annual Meeting. David will shorten the Annual Meeting Notice. The time of the meeting will be

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6:30 pm – 7:45 pm. There was discussion about adding the topics of Airbnb, speeding and parking on the street to the Agenda. Andrea reported a budget of \$50.00 for providing snacks and refreshments at the Annual Meeting. David and Suzanne agreed to purchase the snacks and refreshments. Andrea will purchase four gift cards at \$25 each to be awarded at the Annual Meeting.

Architecture Review Committee Report (Aaron): 121 Marguerite was granted approval for a shed. 567 Lady Slipper has recently requested approval for a front ramp.

Common Area Committee Report (David): No discussion at this time. The following action items will remain on the agenda until the committee meets: diseased Boxwood landscaping plan, dead/fallen trees in pool/common area, inspection of dead/fallen trees on private property, trimming crepe Myrtles at the pool area and the mailbox project.

Pool Committee Report (Hannah): Replacement of signs in the common area will remain an action item on the agenda. Blue trash bags for trash coverage at the pool have been purchased. Hannah is researching cost and options to replace small and large tables at the pool. The pool will open on an earlier date than in years past. The cost associated with opening the pool early will be funded with the money received from selling last year's pool furniture. Hannah gave \$300 cash to Marsha at tonight's meeting. The cash is from the sale of old pool furniture and is to be deposited into the Boxwood Pool Contract Category. Hannah will determine a furniture setup date after meeting with the pool committee. The following two dates will be announced for the pool opening: May 8 or May 15, 2020. The later date serves as an alternate date in the event of inclement weather.

Events and Social Committee Report (Andrea): Andrea will purchase permanent event signage tomorrow, February 18, 2020. Andrea agreed to insert the signage needed for the Annual Meeting and post it at the entry. Aaron will now handle the Newsletter. David announced Holiday Light Contest Winners. The Contest Winner yard signs have been collected by David and placed in the poolroom storage with the lights. Andrea requested Brownstone forward to her, the names of new homeowners. She will have welcome baskets prepared by her committee members. Andrea will ask Erin Freidman if she is planning to organize the Easter Egg Hunt this year. Easter is on April 12, 2020. Hannah will ask Tracina Penrose if she is interested in serving as a volunteer for the Easter Egg Hunt. A suggested meeting date of March 5, 2021 for next year's Annual Meeting will be considered if there is a good turnout at this year's meeting. Alternatively, we will return to a Monday night meeting of March 8, 2021. It was noted that the recent survey results might cause an abundance of comments from homeowners at the Annual Meeting.

I/T Committee Report (Andrea): No discussion. There will be a transition from Aaron to Andrea as the new Committee Chair of the I/T Committee.

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Adjourn: Meeting was adjourned at 8:22pm by David.

Submitted by

Suzanne Corry
Secretary

Future 2019-2020 Meeting Schedule, held at 6:30 p.m.

Friday, March 6, 2020

Friday, March 20, 2020 (back-up date)

Members Annual Meeting

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