

Boxwood Property Owners Association
Board of Directors Meeting Minutes
Tuesday, January 20th, 2015

- 7:00 Call to Order** **David Corry**
- ***In Attendance:*** David Corry, Megan Murphy, Danielle Silva Aceituno, Missy Cunningham, Matt Johnson, Jennipher Lucado, Lisa Fabulich, and Mike Friedman
- 7:01 Comments from Association Members**
- :-- Approval of Minutes** **David Corry**
- 11/17/14 – Skipped this step, minutes pending
- 7:05 Staff Report** **Jennipher Lucado**
- Financial Report: skipped this for tonight – sent it out via email
 - Currently bringing the HOA dues accounts to-date
- 7:10 President’s Report** **David Corry**
- Document Revisions Campaign: moving slower than preferred, board reviewed/edited the ‘Need for Amendment to Declaration of Covenants and Conditions’ letter that will be sent out to all homeowners.
 - Holiday Lights Schedule: motion to take down the holiday lights the first Saturday after the new year, approved by Board.
- 7:20 Committee Reports**
- Architectural Review Committee* *Steve Clay*
- No report
- Common Area Committee* *Steve Clay*
- No report
- Playground Telephone Tube*
- OUTSTANDING
- Playground Mulching*
- OUTSTANDING
- Pool Committee* *Megan Murphy*
- Water Fountain Repair/Winterize

- Limit on Guest Waiver for Parties: Committee agreed to recommend to the Board that it change the pool rules to a maximum of 4 guests or 1 guest family; committee still needs to discuss a maximum number of pool party guests to allow when registering pool party in advance and take a look at the existing waiver to see if there's any wording regarding being respectful to other non-invited guests attending the pool, also need to consider sliding scale for timeframes that are best for pool parties and number of attendees – Jennipher Lucado to look into Maximum Occupancy
- Replacing Furniture for Next Season: Looking to replace 4 tables (pedestal-style) and at least 2 umbrellas by the end of April for the upcoming season with like kind (pedestal tables (not 4 legs) and Sumbrella Forest Green umbrellas).
- Cleaning Person: Dayle Mayberry is re-signing her contract this coming week, contract was reviewed/edited by the board, motion by Lisa Fabulich to re-sign Dayle Mayberry for another annual contract, seconded by Megan Murphy, all approved.
- Pool Maintenance: motion to re-sign Marcus Lesniak to another annual contract by Missy Cunningham, seconded by Matt Johnson, all approved.
- Conversion from Chlorine to Saltwater Pool – Pool Committee is meeting on Thursday, January 29, 2015 with Marcus Lesniak to discuss
 - o Things to consider: when is the end of the useful life of the pool equipment that would be replaced for conversion? – this is necessary to best utilize the pool reserve fund and ensure that the fund is properly built up; will there be any negative effects of the salt water on the existing structure / deck / furniture / etc.?

Events & Social Committee

Lisa Fabulich

- Holiday Lights Contest: an extra \$50 was spent but approved by the board due to committee error.
- Newsletter Items:
 - o Trash Burning – notice went out and this item is COMPLETE
 - o Weeding along Curbs – TABLED UNTIL SPRING
- Upcoming:
 - o Trash Pickup
 - o Yard Sale
 - o Easter Egg Hunt
 - o Luau

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|-------------|--|--------------------|
| 8:05 | Old Business
- None | David Corry |
| 8:10 | New Business
- Annual Meeting: upcoming in March, need to provide: 2 babysitters from 6:30 to 8:30 pm (\$20 each), cookies/snacks, water/drinks, gift cards (\$50) to Isabella's / Fresh Market / Home Depot; Lisa Fabulich will handle arrangements; Jennipher Lucado to draft up an Annual Meeting Agenda which will be mailed out to all homeowners | David Corry |
| 8:20 | Private Business
- None | David Corry |
| 8:20 | Meeting Adjourned
- Motion to adjourn meeting by David Corry, seconded by Danielle Silva Aceituno, all approved. | David Corry |

Tentative Meeting Schedule

Monday, February 9, 2015	Board of Directors Meeting
Monday, March 16, 2015	Members Annual Meeting
Back up Date: Monday, March 23, 2015	