

Boxwood Property Owners Association
Board of Directors Meeting Notes
Thursday, July 19, 2018

Call to Order & Welcome – meeting convened at 6:18 (waited for a quorum before opening the meeting)

Board Members Attending: Kyna Thomas, Robert Pyle, Margaret Schmitt, Andrea Singy and Colene Mosley

Others Attending: David Corry, Jennipher Lucado and Cindy Seng

Approval of 5/17/18 Meeting Notes–

Kyna moved approval and Robert seconded. Motion passed.

Comments/Questions from Homeowners

- Cindy Seng spoke with the Board, representing interests in community security. Cited an incident on Susannah Place on Monday 7/16 at 3:00 a.m. when a home was entered through the garage. Wallet, purse and car keys were stolen enabling theft of two vehicles in the garage in less than 10 minutes. Residents were home and asleep. They think the garage side door was unlocked. Concern that two similar incidents have occurred within 9 months.
- Some homeowners are clearly not satisfied with Board's previous decision to not install security cameras at the entrance.
- Board considered developing an informational email to remind homeowners that the police department will conduct an individualized security assessment, who to contact for the assessments, steps homeowners can take, reasons why cameras aren't a good option.

Staff Report

- **General Information**
 - Playground equipment ordered – should be installed by the end of August
 - Confirmed that needed painting will be completed by Davis Painting for \$500
 - Jennipher will forward info about the storage shelves for the pool house to David so that the common area committee may coordinate. Jennipher will copy David Corry on related emails so that he and his committee are in the loop.
- **Financial Report**
 - Financials came out a little late this month
 - Balances are positive - \$1960.62 in accounts receivable
 - \$8,800 was taken from the reserves for the deposit for the new playground equipment
 - Delinquencies - \$2,000 outstanding dues through June 30, 2018. All delinquencies are from 2018, except the vacant lot on Lady Slipper

Committee Reports

- **Architectural Review Committee – no report**
- **Common Area Committee**
 - Andrea Singy would like to stock the doggie bags for the pool area rather than paying someone to come by from Brownstone – Jennipher will order a case of the bags for us and we'll ensure that the receptacles are filled
 - We need to find a new home for the current playground structure. David will draft an email to send out and see if anyone wants it: as is, must remove by 8/15/18. Update:

David Gaines from FOG will take the playground structure. He will dismantle it and haul it away.

- Power washing still needs to be done. Ask Davis painting if they can do it for the same or less than original quote. Includes pool house exterior, eaves, soffits and gutters.
- Consider whether the pool tiles need to be replaced. Some thought that would be part of the pool resurfacing.
- Need to remind homeowners along sidewalk that they are responsible for trimming trees hanging over the sidewalk. Andrea will send a note to the relevant homeowners.
- **Pool Committee**
 - New umbrellas and chairs have been ordered
 - Considering better signage that addresses umbrella concerns. We need to focus our efforts on those actually using the pool rather than broadcast emails. Consider adding a sign to the gate “have you closed your umbrella” or labels on the umbrellas poles. If these efforts don’t work, we need to accept that replacing umbrellas is a cost of having a pool and stop worrying about it as much.
 - Pool will change over to salt water next season
 - The pool attendants and custodians are working out well
 - Pool parties are going well
 - Need to look at a broken pool lounge – may be an easy fix
- **Social Events Committee**
 - Kim Neczyporuk and Hannah Bilodeau comprise the welcome committee
 - No one has volunteered to coordinate the annual Luau – Andrea will send another request for help
 - No one has volunteered as yet for a September adult gathering – Andrea will ask a homeowner that expressed interest. If we can find someone for September/October, the next would be in January
 - Halloween Parade and Christmas events are upcoming later in the year
- **IT – no report**
- **Old Business**
 - Playground Renovation – see above
 - Pool house shelving – see above
 - Pool camera upgrade – waiting for cost estimates (Aaron is researching)

New Business

- Incident on Susannah – see above
- Little Library request – Board is supportive of this project and hope that a young person will take it on as a scout or community project. We’d ask them to come to the Board with a plan.
- Request for Wi-Fi at the pool – following discussion, the Board did not support adding Wi-Fi to the pool due to the cost and relatively short time the pool is open

Next Meeting – September 20, 2018

Adjourned at 8:00

