

**Boxwood Property Owners Association**  
**Board of Directors Meeting Notes**  
Thursday, May 17, 2018

**Call to Order** at 6:06 pm

**Welcome**

Attending: Kyna Thomas, Aaron Traphagen, Andrea Singy, David Corry, Cheryl Morris, Margaret Schmitt, Jennipher Lucado

**Approval of 4/18/18 Meeting Notes**

Notes approved

**Staff Report**

• **General Information**

- Questions about the house being built near the top of Marguerite – Jennipher spoke with William Davis (Boxwood’s developer). His granddaughter is building a house on large piece of land that runs behind Lady Slipper. Driveway will be on left and not disturb the landscaping at the end of Marguerite. Only one home being built and they are interested in having lots of room around the house. They are anxious to be good neighbors.

• **Financial Report**

- Brownstone is still working out some reporting details with their new financial software.
- Brownstone will be sending reminders for second quarter payments

**Comments/Questions from the Members - none**

**Committee Reports**

• **Architectural Review Committee**

- Have received the first request in quite a long time: 541 Lady Slipper requested approval for a portico. Request was approved.

• **Common Area Committee**

- Touch up painting is still needed – James Davis is recommended as doing great work if we need another quote (434-841-9578)
- Power washing quote was reasonable and the guy is now out of town for several weeks – will seek other quotes and wait if none are comparable
- A question was raised about the potential for bird netting on the flowers at the entrance. CLC says it isn’t needed due to deer resistant plants. We’ll have to wait and see if they are right.

• **Pool Committee**

- The pool code the rest of May and all of June will be sent out on Friday
- Unfortunately, the video from the pool was not helpful to the police in the recent vandalism incident. The camera didn’t capture the license and the lower resolution prevented identification. Aaron will look into the possibilities of upgrading the cameras, will look at the current wiring and consider talking to the company that originally installed the cameras.

- 3 new tables are available and Nicole Rust will create a list of what the needs are for new pool furniture. The Corry's also compiled a list at the end of the last season. Cheryl and Nicole will look at that list as well.
- Pool attendants have been selected and will have training tomorrow. It's a good crew. Cheryl used last year's experiences to help decide who to hire.
- The contract for pool maintenance (Marcus) is at the same costs, same services as previously.
- Cheryl and Aaron will check and pull video/still shots and put them in an email message for us to send out to the homeowners for possible ID. Note that the camera lenses hadn't been cleaned yet in advance of the pool opening.
- **Social Events Committee**
  - Yard sale was held – good turnout. Will have another in June if at least 8 homes want to participate.
  - The first adult get together was good despite a lower than expected turnout
  - The Corry's will host the next one in June
  - Ice Cream social is planned by Ellen Steed – info is out on Facebook and by email
- **IT - no report. Still seeking committee members**
- **Old Business**
  - **Playground Renovation**
    - 12-18K is available for a new structure
    - Following substantial discussion a new structure was chosen to take advantage of a current sale.
    - The new structure is designed for 2-12 year olds – a wider range than our current structure
    - The swing structure will remain and we'll get new swings/chains/mats
    - We will make arrangements for removal of the current structure
    - We'll also manage the landscaping after installation of the new structure
    - Jennipher will check on costs of the teeter/totter that matches and if there is enough room and we have enough money, she'll add it to the order
  - Discussed shelving for the pool house storage – Jennipher will get quotes

### **New Business**

- **Additional Committee Members**
  - Confirmed committee members:
  - Common Area: David Corry, Aaron Traphagen and Kevin Struble
  - Architectural Review: Aaron Traphagen, Ted Harden, Brian Hartsell, Kevin Struble, Robert Pyle
- Pool incident – pull a video or still shots? Yes, see above.

**Next Meeting – July 19, 2018**

**Adjourned at 7:55**