

Boxwood Property Owners Association
Board of Directors Meeting Notes
Wednesday, November 15, 2017

Call to Order & Welcome

Attending: Kyna Thomas, Margaret Schmitt, Aaron Traphagen, Colene Moseley, Robert Pyle, Jennipher Lucado

10/25/17 Meeting Notes Approved

Staff Report

• **General Information**

- Jennipher emailed CLC on 11/9 regarding Boxwoods at entrance and mulch at the playground
- The coach light at the entrance has been repaired
- Doggy waste bags have been replenished
- Pool furniture replacement is budgeted and scheduled for 2018
- Checked with Marcus and informed that the resurfacing is complete and it is okay to pay invoice
- No bids received as yet for playground work – reserves budgeted at 11K for work
- No painting completed yet

• **Financial Report**

- No change in dues is recommended
- Financial status is positive

Comments/Questions from the Members

None

Committee Reports

- **Architectural Review Committee** – no requests submitted/no other report
- **Common Area Committee** – no report
- **Pool Committee** – Marcus will winterize the drinking fountain at the same time as the pool
- **Social Events Committee** – No report
- **IT** – Nothing new

- **Old Business**
 - Playground mulch – ordered, not sure of final cost or timing of installation (follow-up – Jennipher received the quote after the meeting and received Board approval via email to go ahead and order mulch)
 - Homeowner Survey about Annual Meeting – send as soon as possible and add an optional block for name and address
 - Crime Prevention Unit input/recommendations
 - PD assessed neighborhood via two drive throughs
 - Assessment did not recommend cameras at entrance: logistically difficult, public streets, cannot be proactive, concerned about liability

- Continuing research needed and more input from absent committee/board members
- PD offered to completed individual assessments for homeowners upon request
- Board considered discussing at the annual meeting

New Business

- Board vacancies/new officers – Colene Mosely and Aaron Traphagen were nominated and approved to fill vacancies on the Board
- Consider future meeting times and dates - Aaron will send a Doodle Poll to get input on setting the January meeting (no meeting is held in December)
- Develop Community FAQ’s – will use a shared Google document for input and development
- Budget – Board reviewed a recommended budget and made suggestions based on priorities and preferences. Jennipher will make revisions and send out.

Next Meeting – date to be determined (follow-up: set for January 18) meeting will be held at 329 Wild Turkey

Adjourn

Tentative Upcoming Meeting Schedule

Wednesday, January 18, 2018	Monthly Board Meeting
Wednesday, February 21, 2018	Monthly Board Meeting
Monday, March 19, 2018	Members Annual Meeting
Back up Date: Monday, March 26, 2018	