

**Boxwood Property Owners Association  
Board of Directors Meeting Minutes  
Monday, September 15, 2014**

- 7:05 Call to Order/Appointment of Acting Secretary** **David Corry**
- ***In Attendance:*** David Corry, Missy Cunningham, Megan Murphy, Matt Johnson, and Maureen Sheedy-Morrison; and guests Aaron Thrappagen (common area committee) and Jennipher Lucado (Brownstone). Missy Cunningham was appointed to be acting secretary for the meeting in the absence of Danielle Silva Aceituno
- 7:06 Comments from Association Members**
- 7:07 Approval of Minutes** **Missy  
Cunningham**
- 7:10 Staff Report** **Jennipher  
Lucado**
- Financial Report: The budget is going to be over in the “social area” mostly due to the tent Rental for the Luau. Members agreed the ‘tent’ was appropriate and appreciated by residents. Use of excess appropriation from previous year’s budget will cover the overage. Board discussed continuing with remaining social events as scheduled, making adjustments and increasing budget for social for next year.
  - Speeding Measures Update: No update – speed humps are used by St. Thomas Moore Church on Overlay Street; City has speed bump rentals but they are booked out in advance for a year; still a concern.
  - Cars not Parked Safely on Street Calls: Individual homeowner was informed about dangerous location and the car is no longer being parked there
  - Unbagged Bulk Trash/Household Refuse at Curb: Brownstone made a call to the City to expedite the removal of the trash located on the street however several homeowners assisted with the removal; unpleasant FaceBook conversations were removed.
  - Verizon Above-ground Line at 351-355 Wild Turkey: Brownstone called Verizon to have the wire in the middle of the street removed.
  - Loud Dog Complaint: To be handled neighbor to neighbor
- 7:20 President’s Report** **David Corry**

- Document Revision Update: Revised into a shorter version including a multi-signature page
- Conflict on January Meeting: Changed meeting date was discussed and agreed to move January meeting to Tuesday, January 20.

**7:30 Committee Reports**

*Architectural Review Committee*

**Aaron  
Thraphagen**

- No items to be addressed

*Common Area Committee*

**Aaron  
Thraphagen**

*Mailbox Painting Estimate*

- Owner interest survey was emailed out to homeowners to determine interest. 16 owners expressed interest so far. Discussion as to whether or not painter person chosen by committee should be licensed and insured. Agreed that any contractor the association refers owners to should be licensed according to the law.

*Seal Coating Pool Parking Lot and Drainage Pipe Repairs*

- To be completed in September

*Miscellaneous*

- Security Options for Pool Parking Lot and for Access to Pool: Possible card system to be installed; the pool has the necessary hardware for a card system which can be activated by Brownstone remotely; one card per family to avoid distribution of cards to non homeowners with charges for second cards and replacements. Probably should discuss with owners at annual meeting to gauge receptivity of solution.
- Playground Repairs and Mulching: Tube to be fixed by Brownstone maintenance reattaching and re-burying tube.

*Pool Committee*

**Megan Murphy**

- Pool Fence and Door Painting & Water Fountain Repair/Winterize: To be completed in September along with a weather stripping on the doors to prevent bugs by *Premier Home Solutions*, who will also winterize the water fountain.
- Grouting Repairs: To be completed in September
- Chair Repair / Replacement Cycle and Dirty Pool Furniture: Older stretched out chairs were set aside for

- being redone; clean up went well
- Pump Repair (motor impeller): Needs to be fixed and will be
- Limit on guest waiver for parties: Discussion of whether the pool party event registration should still contain an unlimited waiver of guests but rather be limited to a set number. Pool committee will consider and report a recommendation back.
- Closing Pool: Group of individuals donated their Sunday afternoon to closing the pool for the winter and cleaning up, discarding old, stained or broken items. Committee will recommend what needs to be replaced for next season (i.e. tables)

***Events & Social Committee***

***Lisa Fabulich***

*\*\*Note: Lisa's report was sent out in writing as she was unable to attend.*

- Dates, Chairs and Volunteers for future events: Halloween – 10/26; Bianca Sumutka & Lisa Fabulich / Adopt a Street – 9/20; Daryl Morris

**8:00 New Business**

**David Corry**

- City Trash Crew Treatment of Cans: Board member previously called the City Link to report the treatment of the City garbage cans; one homeowner took pictures of her trash can strewn across and blocking her driveway and sent it to the City; appears to be continuing issue; homeowners are encouraged to call City themselves
- Communicating Minutes to the Members: Minutes cannot be posted until approved by members; immediate posting to email or Facebook will not occur until after minutes are approved, typically after next meeting
- Google Maps with Pool Address and Pin: Board member working on having 'private pool' removed from Google address; may not be possible
- Christmas Holiday Decorations: David will see if the installer of entry lights and decorations is available to put up Boxwood entrance lights earlier this year

**8:30 Old Business**

**David Corry**

- No pending items

**8:30 Meeting Adjourned**

**David Corry**

- Motion to adjourn meeting by David Corry, all in favor.

### **Tentative Meeting Schedule**

Monday, October 20, 2014	Board of Directors Meeting
Monday, November 17, 2014	Board of Directors Meeting
Monday, December 15, 2014	Board of Directors Meeting
Tuesday, January 13, 2015	Board of Directors Meeting
Monday, February 9, 2015	Board of Directors Meeting
Monday, March 16, 2015	Members Annual Meeting
Back up Date: Monday, March 23, 2015	