

Boxwood Property Owners Association
Board of Directors Meeting Notes
Thursday, September 20, 2018

Call to Order & Welcome

Attending: Cheryl Morris, Andrea Singy, Kyna Thomas, Colene Mosley, Margaret Schmitt, Jennipher Lucado

Approval of 7/19/18 Meeting Notes Andrea moved approval and Colene seconded. Motion approved.

One question about pool tile on minutes: caulking was redone a few years ago and it has not held up as well as previously. It mildews quickly. It needs to be cleaned and Cheryl will ask Marcus about suggestions for someone to clean it.

Comments/Questions from Homeowners

Staff Report

- **General Information**
 - Brought case of doggie bags
 - Sent shelving info to David
 - Arranged for power washing
 - Followed up with playground firm
- **Financial Report**
 - Starting to develop new year budget
 - Need estimates from pool committee for maintenance, attendants, etc
 - Need estimates from social committee for events
 - Jennipher will send draft budget in October and we'll discuss/finalize at November meeting

Committee Reports

- **Architectural Review Committee** – one request from Collins' was approved
- **Common Area Committee** – no report
- **Pool Committee** –
 - pool deck and restroom floors need to be power washed. Suggesting getting a quote to clean/power wash everything that is needed. Ask Jennipher to get quotes – she will ask James Davis and George Carroll
 - May need to consider rotating furniture – order some every year so that we will have equipment at the ready when things break or we need additional. If budget allows, do it.
 - Kids need a great job generally. Friday person didn't understand job included bringing in trash can because days were switched.
 - David Corry was looking for a person to repaint the pool deck signs to make them look more professional
 - The damaged lounge is not repairable. Some will just need to be replaced. Estimate is that 4 need to be replaced.
 - Cheryl will post a laminated sign above the gate button "did you close your umbrella"

- Did receive a complaint about a homeowner being hit by overspray when they were painting the fence. Marcus also complained that some of the paint residue was in the pool.
- **Social Events Committee**
 - Thank you to Colene and Nicole for putting the Luau together
 - Amanda Council said she would coordinate the Halloween Parade
 - Hopefully David Corry will do the entrance lights again
 - Need someone to coordinate the holiday lights contest
 - Need a list of new homeowners for welcome committee
- **IT – no report**
- **Old Business**
 - Playground Renovation – no response from company as yet. Need a timeline so that we can prepare the site at the right time. David Gaines removed the old structure.
 - Pool house shelving – David received information. No other report. Cheryl will look at stuff in pool house and trash anything that is not usable.
 - Pool camera upgrade – no report. Kyna will contact Aaron for a status report.
 - Informational email about security – Kyna prepared a draft for review. Will send it out soon.
 - Little Library process is under way for Girl Scout project – maybe a formal request to us in January

New Business

- 2019 Annual Meeting planning – will firm up details in January
- Andrea would like to reinstate a Boxwood newsletter, maybe quarterly. She is willing to ask for input and “publish” the newsletter. First one in October. To be sent via email.

Next Meeting – November 15, 2018

Adjourn