

EMPIRE PSYCHIATRY & MEDICINE, PLLC
1527 EMPIRE BLVD
WEBSTER, NY 14580
PHONE 585-670-0507
FAX 585-257-9722

OFFICE HOURS TUESDAY-THURSDAY
8AM-5PM

OFFICE MEDICATIONS POLICY

Revised 11/8/2022

PATIENT COPY

- We require office visits a minimum of every three months; we will prescribe a maximum three month supply of medications. If it is no longer indicated clinically that the patient needs to see us as specialists, we will refer the patient back to their Primary Care Physician to continue prescribing their medications.
- For controlled substances, we require patient contact at least every four weeks. As mandated by New York State, prescriptions will be filled electronically during your appointment and the New York State Prescription Monitoring Program will be checked prior to prescribing. We do not prescribe controlled substances to patients with a prior history of substance abuse or dependence.
- Prescriptions are refilled at scheduled appointments, adhering to the above guidelines. It is the responsibility of the patient to ensure they have an appointment scheduled prior to running out of a medication. We do not accept refill requests from pharmacies on your behalf. If you need a prescription refill and do not have a scheduled appointment, please contact our office and we will schedule a medication check appointment as soon as possible or you may have your pharmacy dispense an emergency supply.
- We do not process medication refill request after hours, on weekends or holidays; your pharmacist can provide you with some of your medications until we are contacted during normal business hours.
- It is the patient's responsibility to follow the above policies to ensure no interruptions to their treatment. We work collaboratively with all our patients to ensure optimum medical care.