



SUBSTITUTE FORM W-9  
REQUEST FOR TAX PAYER  
IDENTIFICATION NUMBER  
AND CERTIFICATION

**spiff registration form and terms**

**To qualify**

- Complete and fax (775.331.9060) or email (accounting@viaseating.com) this **one-time** registration form. Completed form must be on file at via seating.
- SPIFFS are ONLY paid via direct deposit / ACH - see page 2
- Pricing must be from the most current commercial price list at time of order.
- Purchase order must be clearly marked "SPIFF – Dealer sales person's name".
- If spiff is requested on a P.O. after the P.O. has been presented, it must be done within 30 days of the order shipment. via seating cannot process the spiff on a P.O. after that time.
- Must be an individual; spiffs not paid to dealerships.

**Note**

- Taxes on spiff payments are the recipient's responsibility.
- The dealer's account must be current with via seating in order to qualify for spiff program.
- via seating reserves the right to make adjustments for spiff corrections, errors and omissions.  Individual/Sole Proprietor

Name

Home Address: City, State, Zip

Home Telephone Personal Email

Dealership Name via seating Rep Name

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN number in the appropriate box. The TIN provided must match the name given above to avoid backup withholding. For individuals, this is your social security number (SSN).

Social Security Number

**Part II Certification**

Under penalties or perjury, I certify that:

1. The number shown on this form is my correct Taxpayer Identification Number (TIN) (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident)

**Certification Instructions** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments of other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

I, \_\_\_\_\_, for this Spiff Registration Form, warrant the truthfulness of the information provided in this application.

**SIGN HERE:**

Please type your first and last name Date

I understand that putting my initials in this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance.



## Direct Deposit Authorization Form

**SPIFF Name:** \_\_\_\_\_

**Account Information**

|                        |             |
|------------------------|-------------|
| Bank Name              |             |
| Bank Address           |             |
| Bank City, State & Zip |             |
| Routing & Transit No.  | Account No. |

Checking

Savings

ATTACH VOIDED CHECK HERE

I authorize VIA, Inc., and its Agents, including Financial Institutions, to initiate electronic credit entries / payments and if necessary, debit entries and adjustments for any credit entries in error to my checking and/or savings accounts listed above. This authorization will remain in effect until I have informed VIA, Inc. in writing I wish to cancel it and VIA, Inc. has reasonable time to effect such cancellation.

\_\_\_\_\_  
Authorized Signature

To be retained by VIA, Inc.

\_\_\_\_\_  
Date