

## DISCLOSURE STATEMENT / TERMS AND CONDITIONS

Please read this Disclosure Statement carefully. I will be happy to clarify any items you wish to discuss prior to booking. You may email me via the “Contact” tab on the Peership website. I will respond within 24 hours at the latest.

I recommend that you keep a copy of this Disclosure Statement for personal reference.

1. CONSULTING, COACHING AND MENTORING SERVICES. I provide Consultation, Coaching, and Mentoring services focusing on personal development and problem-solving.

*I do not offer Mental Health Services per se, i.e., I do not clinically diagnose or work as a Mental Health therapist addressing clinical issues. If within my Consultation services, I perceive that you would benefit from Mental Health therapy per se, or the services of a psychologist, or M.D., I will advise you to seek those services.*

2. CONFIDENTIALITY. With the exception of paragraph 3 below, everything you share with me is confidential on my part. You are free to share our work together with anyone you choose.

3. EXCEPTION TO CONFIDENTIALITY. Without exception, if I assess that you are a potential threat to self or others, I will call the police immediately. If I determine that you are a threat to self (i.e., potential suicide), the police will take you to the nearest hospital to be clinically evaluated by a psychologist or psychiatrist. If that evaluation confirms that you are a potential threat to self or others, law enforcement will determine the appropriate course of action.

4. TELE-CONSULTING—ZOOM or TELEPHONE CONFERENCE.

Zoom. Our virtual consulting sessions (video) will be conducted via the Zoom platform. If you don’t already have the Zoom app, you simply need to find it in the App Store on your device and download it for free. When you book a session, you will be emailed a Zoom link to the session. Do not delete that email! At the time of the session, open the link. You will be notified if I am not yet online. Hang in there; the session will begin once I get on board.

Telephone: If you wish, we may conduct the session via telephone conference. At the time of the session, I will call you on the phone number that you provided in either your Account setup or your Booking information.

5. TELE-CONSULTING—TECHNICAL CONSIDERATIONS.

(1) My internet access is private, secure, and password-protected. It is your responsibility to ensure that your internet access is private, secure and password-protected. Nevertheless, it is important to keep in mind that remote meetings can be hacked through no fault of the provider, myself as the consultant, or you. Although I believe the risk is minimal, all parties need to be aware of the possibility of that unpredictable intrusion and no fault will be held against the service provider, me or you.

(2) It is important to keep in mind that computers and computer connections sometimes have glitches—like provider networks going down or unexpected technical difficulties that may interfere in the process of the session. If a session cannot be conducted due to technical difficulties, the session will be suspended and there will be no charge. To best deter technical difficulties, I can confirm that I have a high-end, secure wifi setup with a reputable provider and I trust that you can also guarantee that you have access via reliable technical equipment and internet connection.

6. TELE-CONSULTING—RESPONSIBILITIES AND RESTRICTIONS.

(1) I will be conducting the session in a private, confidential space. You are responsible for participating in the session from a private, confidential location. If you choose to connect in a public space, e.g., internet café, while out and about in public, or in a room that is open to others’ interference or overhearing, you are accountable for any breach in confidentiality due to that choice.

(2) *I will be conducting the session with professionalism and respect. If I deem that any activity on your part is offensive, e.g., rude, intimidating or aggressive, I will immediately terminate the session and you will (1) be stricken from my client list, and (2) blocked from booking any future sessions with me.*

7. LENGTH OF SESSION. Without exception, each session will be 45-minutes in length. The session will begin at the scheduled time and will terminate at the scheduled 45-minute mark. If you are late, the time not present will count as part of the scheduled 45-minute session.

8. PAYMENT. An invoice containing a secure payment link will be emailed to you within 24 hours after our session. Payment in full is expected upon receipt. You may pay using any major credit card or debit card. You will not be charged if you notify me of cancellation prior to your session.

You will be charged if you fail to appear for the session without notice.