



## **Junior Consultant Finance – [Finance, Account and Investment Department]: Transforming Africa's Sustainable Socio-Economic Development through Investment, Consulting, and Advisory.**

PIF Africa drives Africa's sustainable growth through advisory, consulting, and investment — learn more at [www.pifafrica.org](http://www.pifafrica.org)

### **Role Overview:**

PIF Africa's Finance, Accounts & Investment Department team is seeking a Junior Consultant Finance to support and strengthen its core mandate. The department's core mandates are maintaining accurate financial records, supporting reconciliations and operational settlement processes, supporting pricing, unit economics and product-level financial control, preparing and maintaining taxes and statutory filings, building working budgets and management accounts, and supporting fundraising and investment tracking, which contributes directly to strategic goal of the organization and its clientele. The details of the deal candidate and what will be done is provided in the JD below.

### **Who You Are:**

Graduate in Accounting (preferred). If Finance/Business Administration/Business Management/Economics etc., ACCA/ACA/CFA (in progress or completed) or similar finance qualification is required.

12–24 months insight/experience in accounts, finance, finance ops, or similar (internship/NYSC experience counts).

Advanced Excel (required) with strong PowerPoint/Word; able to build clean trackers, models and management reports.

Working knowledge of Nigeria tax & statutory compliance requirements (FIRS and State IRS) with strong filing discipline and documentation.

Good understanding of banking processes (KYC updates, mandates/approvals, payment instruments) and comfort coordinating banking relationships.

Analytical and commercially minded: comfortable with pricing/unit economics, margin analysis, sensitivity checks, and translating numbers into insights.

High attention to detail, strong ownership & reliability, and a professional, service-oriented attitude.

**What You'll Do:**

Support day-to-day operational monitoring by tracking transaction flows and settlement account balances, logging chargebacks/disputes, following up on payment requests alongside approvals, processing payments, and promptly flagging breaks, delays or unusual activity for escalation.

Prepare first-pass reconciliations across bank statements, invoices & transaction logs, reviewing variances; and maintaining accurate documentation & communication.

Draft, update and implement policies, procedures and processes on payments & other forms of operational financial & product control.

Manage banking relationships including providing timely and accurate submissions for KYC updates, requests for cheque book, ATM etc.

Support pricing and monetization by conducting benchmarking research, running pricing simulations and sensitivity checks, and assessing unit economics at company/product level; and implementing recommendations on how to enhance margins.

Support revenue and cost management by tracking product-level revenue and cost drivers, other operating expenses, flagging variances, conducting analysis and making revenue/cost-optimization recommendations.

Support asset and liability management by maintaining asset registers, computing depreciation/amortization, tracking investor contributions, tracking investments, receivables and payables.

Prepare, maintain & file taxes, statutory contributions and annual returns.

Build and maintain product P&Ls; prepare working budgets and management accounts.

Prepare financial models, reports, forms, templates, presentations etc. required for business development activities and fundraising.

Support in fundraising activities including conducting research, returns analysis, KYC, inputs for fundraising documentation, disbursements and funding management.

**Cross-Cutting Capabilities**

All PIF Africa Consultants, regardless of level or role, must demonstrate some core capabilities, kindly see link attached - [Here](#)

**Format:** Remote

**Why Join Us?** Kindly see link attached - [Here](#)

**How to Apply:**

Interested candidates should apply [here](#). Kindly note, only shortlisted applicants will be contacted for the next stages of the recruitment process. PIF Africa is an equal opportunity employer and welcomes applicants from diverse backgrounds.

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#Sustainable Development #Consultant

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