



Application Checklist

Income Verification

- ☐ Pay Stubs – copy of most recent 30-day period
- ☐ Personal Tax Returns – past two years including W-2s, K-1s, etc. – include business federal tax returns if self-employed
- ☐ Child/Alimony – court printout of six months canceled checks
- ☐ Award letters for Social Security and 1099s for disability income

Assets

- ☐ Bank Statements – copies of all accounts for the last two months (all pages)
- ☐ Retirement Accounts – copies for the past two months (all pages)
- ☐ Investments Statements – copies for the past two months (all pages)

Additional Information

- ☐ Copy of Driver's License or State/Government ID
- ☐ Divorce Decree, if applicable

If you are purchasing a home

- ☐ Purchase agreement with legal property description signed by all parties
- ☐ If you are currently renting, provide a rental history to include landlords' names and numbers

If you are refinancing

- ☐ Copy of warranty deed
- ☐ Copy of survey of property
- ☐ Copy of current mortgage payment coupon
- ☐ Copy of title insurance and name of closing company
- ☐ Copy of Hazard (Homeowner's) Insurance or Agent's name and phone number

This is not a comprehensive list and other documents may be required.



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