MIDDLETON RURAL FIRE DISTRICT
REGULAR MEETING
OF THE BOARD OF COMMISSIONERS

PLEASE TAKE NOTICE: The Board of Commissioners of Middleton Rural Fire District will conduct its regularly scheduled Monthly Meeting at the following time and location:

DATE	TIME	LOCATION
Wednesday, January 14, 2026	**Regular Meeting at 4:00 p.m.**	**Middleton Rural Fire District 302 E. Main St. Middleton, ID. 83644**

AGENDA POSTING: Original agenda posted at Middleton Fire Station #53 and District website: www.midstarfire.org prior to 4:00 p.m. on January 12, 2026.

***ACTION ITEMS* All items on the agenda that may require a vote are marked as an "action item". The appearance of the "Action Item" does not require that a vote be taken on this item.**

1. **Call to Order:** by Chairwoman Bolts

2. **Roll Call – Commissioners Bolts, O'Meara, and Potter**

3. **Pledge of Allegiance**

4. **Approval of Meeting Agenda**
*Action Items
A) Motion to approve the Agenda as posted.

- [*Motion to approve Agenda as posted or Amended Agenda as posted if posted prior to start of meeting]*
- *Amending the Agenda: Any changes/amendments after the start of the meeting should be made at this time, however, no such amendment can include any final action unless a justified emergency is declared*.

5. **Swearing In of Commissioner O'Meara:**
- Certified Election Results – Certificate of Election
- Oath of Office

6. **Public Comment/Special Presentation:**

7. **Approval of Minutes:**
*Action Items
- Regular Meeting – December 10, 2025
  - (Any changes/corrections should be made at this time.)

8. **Financial Reports:**
*Action Items
A) Treasurer's Financial Report including Fund Investments & Fund Allocations
B) Questions and comments from Board
- Approval of Treasurers Report, Fund Investments & Fund Allocations: ***Form of motion for approval of Treasurers Report, Fund Investments and Fund Allocations*:** "*I move to accept and approve the Treasurer's Report including Fund Investments and Fund Allocations as presented by the Treasurer."*

- Approval of Bills:
  Form of motion for approval of bills: "*I move that the disbursement of funds from the District's treasury for the payment of the bills in the total sum of $_____, as presented by the Treasurer, be authorized and approved*."

9. **Staff Reports:**
   A) Fire Chief Greg Timinsky
   B) District Administrator Robin Ward
   C) Firefighters Union/Association Representatives
   D) White Peterson Written Attorney Report (via teleconference only if needed)

10. **Committee Reports:**

11. *Action Items **Unfinished/Tabled Business Scheduled for this Regular Meeting:**
   A) Canyon County Impact Fee Update – Staff/Attorney Update
   B) Proposed Policy Code Changes –
      - Consider Resolution Adopting Policy Code – Compensation in lieu of Health Insurance Coverage for Executive Exempt Employees
      - Consider Resolution Updating Firefighter Pregnancy Program

12. *Action Items **New Business:**
   A) Annual Election of Officers:
      - Chairman
      - Vice Chairman
      - Treasurer
      - Secretary

   B) Annual Appointments:
      - Fire Chief
      - District Administrator
      - Attorney
      - District Capital Improvement Plan & Impact Fee Committee – Advising & Reporting to the District and Cities and Counties within the District (Canyon, Gem, and City of Middleton)
        - Kassa Hartley-Resident/Insurance Agent
        - Jeremy Fielding, Resident/Land Surveyor
        - Tyler Hess, Resident/Developer
        - Lindsay Brown, Resident/Realtor
        - Deb Sandborgh, Resident/Accountant
        - Hank Day, Resident
      - Impact Fee Administrator

   C) Schedule Regular Monthly Meetings for 2025 (currently held the 2nd Wednesday of each Month at 4:00 pm)

   D) Form 2026 Budget Committee

   E) Form 2026 Negotiations Committee

   F) Consider Canyon County Ambulance Stationing Agreement

13. *Action Items

Executive Session under Idaho Code § 74-206 (1) may be held if determined necessary by the Commissioners. An executive session, at which members of the public are excluded, may be held. The following are the purposes for which the Commissioners may convene into executive session under Idaho Open Meeting Law.

I.C. § 74-206 (1) (a)-(f), (i), or (j)

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public-school student;

(c) To acquire an interest in real property which is not owned by a public agency;

(d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;

(e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;

(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;

(g) N/A

(h) N/A

(i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement;

(j) To consider labor contract matters authorized under section 74-206A (1) (a) and (b), Idaho Code.

[Requires a motion to include applicable sections of Idaho Code for the purpose and a designation of those to be in attendance during the executive session followed by a roll call vote]

Resume Meeting

14. **Commissioner's Comments**

15. **Announcement of Next Regular Scheduled Meeting:**
[February 11, 2026, at 4:00 p.m. Middleton Rural Fire District]

16. *Action Item **Adjournment**

Agenda Posting: Post agenda 48 hours in advance of regular meeting. and 24 hours in advance of special meeting.