



**FIRE DISTRICT COMMERCIAL HOOD FIRE EXTIGUSHING SYSTEM  
APPLICATION/SUBMITTAL CHECK LIST**

**Document Submittal**

Cooking Hood Fire Extinguishing Systems permit applicants and documents can be submitted to the Middleton Star Fire District located at 11665 W. State St. Suite B, Star, Idaho 83669. The district no longer accepts paper copies of plans. All document submittals must be uploaded on to a flash drive and labeled with the project name.

**Fee**  
A fee of \$150.00 will be invoiced to the applicant. The fee will cover the review, permit and one inspection. Additional inspection fees may apply.

**Application Acceptance**  
The following is a list of basic requirements for plans submitted for permit approval. It is not intended to be considered a complete list of all applicable code requirements or to relieve the applicant from compliance with any code requirements.

- All sections of the application shall be correctly and completely filled out.
- The applicant shall be responsible to ensure the design specifications and plans are complete and in compliance with the requirements of the International Fire Code, NFPA 17 or 17A, and all additional applicable standards.

**Instructions**

- Complete Project Information section, check the appropriate boxes. The staff member conducting the plan review will verify that all required information is included.
- The checklist is not complete unless all information is filled out and all appropriate boxes are checked.

**Submittal Checklist**

Project Name: \_\_\_\_\_ Project Location: \_\_\_\_\_

| Yes | N/A |  |  |
|-----|-----|--|--|
|     |     |  | Fire District Commercial Hood Fire Extinguishing System Application.   |
|     |     |  | Fire District Commercial Hood Fire Extinguishing System Checklist.   |
|     |     |  | Applicable sections from the manufacture’s design and install manual for the system.   |
|     |     |  | A valid certification for the type of fire suppression system being installed. Acceptable certifications for the product manufacture or International Code as Pre-engineered Kitchen Fire Extinguishing System Technician (FK) as it pertains to the installation. |
|     |     |  | All plan sheets shall include title block, name and address of project, name, and address of contractor.   |
|     |     |  | Floor plan showing the location of the cooking hood to be installed.   |
|     |     |  | Appliance layout with description and size of each appliance.  |
|     |     |  | Hood layout showing exhaust duct location.   |
|     |     |  | Piping runs with length, types, and sizes labeled.   |
|     |     |  | Nozzle locations including the heights and types.  |
|     |     |  | Locations of fusible links and manual pull stations with mounting height.  |
|     |     |  | Location of gas shut off valve or electrical disconnect.   |
|     |     |  | Location of Class “K” fire extinguisher.   |
|     |     |  | Plans shall indicate the interconnection to the building fire alarm system.  |
|     |     |  | Cylinder capacities and pipe lengths denoted on the plans.   |

