



# REPORTING CONTACT INFORMATION

## *Office of the Fire Marshal*

### **FIRE PROTECTION SYSTEM COMPLIANCE REPORTING (Sprinkler, Alarm, Commercial Hoods)**

The Middleton Rural Fire District and the Star Fire Protection District utilize The Compliance Engine (TCE) [www.thecomplianceengine.com](http://www.thecomplianceengine.com) to manage and track fire protection system inspection compliance.

#### **Vendor Responsibilities:**

- All fire protection system inspection, testing, and maintenance reports must be uploaded directly to The Compliance Engine.
- Reports must be submitted promptly upon completion. The Office of the Fire Marshal will not pursue vendors for missing reports.
- Failure to upload reports on time may result in an inspection failure for the premises.
- Reinspection fees will apply if a report is not submitted as required.

#### **Important Upload Instructions:**

- Ensure the report is uploaded to the correct physical address, including any applicable building letter or number.
- Inaccurate or incomplete location information may delay approval or trigger reinspection.

### **BACKFLOW PREVENTION REPORTS:**

- Backflow test reports are required for systems connected to fire protection systems, including sprinkler and standpipe systems.
- Reports must be uploaded sent to the agency having jurisdiction in the same timely manner as other fire protection reports. Contact list provided below.
- Ensure the certified tester's information and the test date are clearly included in the report.
- Reports not submitted, or submitted late, may result in failed inspections and enforcement actions.

City of Middleton	City of Caldwell
<a href="mailto:backflow@middletoncity.com">backflow@middletoncity.com</a>	<a href="mailto:backflow@cityofcaldwell.org">backflow@cityofcaldwell.org</a>
City of Eagle	Star Sewer & Water District
<a href="mailto:water@cityofeagle.org">water@cityofeagle.org</a>	<a href="mailto:kmcleod@starswd.com">kmcleod@starswd.com</a>

### **GENERAL QUESTIONS CONTACT**

Office of the Fire Marshal

Phone: (208) 286-7772

Email: [permits@midstarfire.org](mailto:permits@midstarfire.org)