

BOROUGH OF HARVEYS LAKE

Luzerne County, PA

PO Box 60, Harveys Lake, PA 18618

(570) 639-3300 • FAX (570) 639-3063 • HLBoro@gmail.com

Employment Application

Personal Information:

Social Security # _____ Date _____

Name _____
last, middle, first

Present Address _____
city, state, zip

Phone no. _____

Employment desired:

Position _____ Date you can start _____

Current Employer _____

May we contact your present employer? _____

Education:

College _____

High School _____

Grammar School _____

Former Employers (list your last 4 employers starting with the last one first)

Date Employed	Name & Address	Position	Reason for Leaving
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

References: (List 3 persons, not related to you, whom you have known for at least one year)

Name

Address

Position

Years Known

Physical Record:

List and explain about any physical limitations that may restrict your ability to perform any work for which you are being considered?

Emergency Contact: _____

Certification: I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize the investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without further notice.

Date; _____ Signature _____

Harveys Lake Borough does not discriminate in employment because of race, color, religion, sex, national origin, age or handicap.