



CAPITAL REGION FISHING CHARTERS

Liability Waiver Policy

Capital Region Fishing Charters

Purpose

All clients receiving services from Capital Region Fishing Charters must complete and sign a liability waiver before the trip or activity begins. This policy explains when the waiver is required, what it is used for, how it is handled, and how it works with the business's other safety and client policies.

Who this applies to

This policy applies to all clients, guests, participants, parents or guardians signing for minors, and any guided trip or activity operated by Capital Region Fishing Charters.

Core rule

No person may participate in a trip or activity until the required waiver has been completed, reviewed, and accepted by the operator or guide.

When the Waiver Must Be Completed

- The waiver should be provided as part of the booking and pre-trip process whenever possible.
- A completed waiver is required before departure or before any activity begins.
- If a waiver has not been completed in advance, it must be completed on site before participation.
- Failure to complete the waiver may result in delayed participation, refusal of participation, or cancellation of the booking.

What the Waiver Form Should Include

- Participant name and contact information.
- Emergency contact information.
- Acknowledgement that boating, fishing, and outdoor guided activities involve inherent risks.
- Release or waiver wording used by the business for participation.
- Medical or safety disclosure area where applicable.
- Consent for emergency response where needed.
- Signature and date.
- Parent or guardian signature for minors.

Client Responsibilities

- Provide accurate and complete information on the waiver.
- Disclose relevant medical, allergy, medication, or safety concerns that may affect participation or emergency response.
- Review the waiver before signing.
- Ensure a parent or guardian signs for any participant who is a minor when required.

Operator Responsibilities

- Provide the waiver to clients in a clear and timely manner.
- Review the form for completeness before the trip begins.
- Check that signatures and dates are present.
- Identify any disclosed safety concerns before departure.

- Refuse participation when a waiver is incomplete, unsigned, or inconsistent with safe operation.

Minors and Guardian Consent

Any participant who is a minor must have the waiver signed by a parent or legal guardian before participating, in line with the business's working-with-minors policy. A minor may also be subject to additional consent, supervision, and attendance requirements depending on age and trip conditions.

Storage, Privacy, and Recordkeeping

- Completed waivers must be stored securely in digital or paper form.
- Waivers should be organized by trip date and participant name.
- Access should be limited to the operator or another authorized person.
- Waiver information must be handled in line with the business privacy policy and only used for legitimate business, safety, insurance, or legal purposes.

Relationship to Other Policies

This policy works together with the booking policy, cancellation policy, weather and water conditions cancellation policy, privacy policy, working-with-minors policy, safety briefing, emergency response plan, and risk management plan. The waiver is one part of the overall client information and safety system and does not replace the need for proper briefings, supervision, and safe operating decisions.

No Participation Without Waiver

Capital Region Fishing Charters reserves the right to deny or stop participation where a required waiver has not been properly completed, where information appears inaccurate or incomplete, or where a disclosed issue cannot be safely managed within the trip plan.

Questions about the waiver process

Phone: (506) 259-2566

Email: capitalregionfishingcharters@gmail.com

This is a general internal policy template and may need legal review if you want business-specific waiver wording or legal advice.