Northeast 4-H Presentations Fest
September 18, 2021

Information Packet for Participants

Congratulations on being chosen to represent your state as part of our inaugural Northeast Presentations Fest! Below is information regarding the upcoming Northeast 4-H Presentations Fest on Saturday, September 18th. This event will be held virtually from 10am-4pm.

Goal of the Event
To create a modern, advanced standard for presentations and give 4-H youth a multi-state platform to improve their presentation skills through feedback from peers and trained evaluators.

Registration
Each state can register up to 6 participants. The staff for your state is listed on the last page. Please provide them with the following information in order to register you.

Participant First Name *	
Participant Last Name *	
Email *	
Phone, Mobile *	
4-H Age (Age as of Jan 1st 2021) *	
State *	▾
Presentation Title *	
Type of Presentation *	▾
Please describe any needed accommodations (ADA accessibility, technology concerns etc)	
# of years in 4-H *	
# of previous evaluated public presentations	
Estimated Length (Minutes) of presentation *	
Name of 4-H Club or Program	
Please write in youth pronouns	

Deadline to register is Monday, August 30, 2021. Also please be sure to send them a picture of yourself that you enjoy as it may be used in the awards ceremony or other materials. Once registered you can expect further information in early September from event coordinators.

Participant Commitment & Responsibilities:

Upon registering for this event, you will be expected to:
- attend training on Tuesday Aug 31st at 5:30 or watch recording;
- attend the full day of the event between 10am-4pm on Sep 18th;
- give your presentation; and finally
- evaluate five peer presentations.

Event Schedule

10am - Introduction/Welcome/Keynote

10:20am - Cohorts Presentations begin (6 youth per room, 30 minutes per youth presentation)

12pm – Lunch Break

1pm – Cohort Presentations resume

2:30pm - Presentations conclude (break for one hour)

3:30pm - Awards Ceremony and Celebration

Training

You have the opportunity to attend a training on August 31st from 5:30-7pm to better understand the goals and logistics of evaluation and peer evaluation. This session will be recorded, and youth unable to attend this session should plan on watching the recording in advance of the event.

Below is the Zoom link for the training on August 31st:
https://cornell.zoom.us/j/94903096619?pwd=b20xU3EyeE9xWkZzaE1zVlBSS2lmdz09
Meeting ID: 949 0309 6619
Passcode: 939865
One tap mobile
+16468769923,,94903096619# US (New York)
+16465189805,,94903096619# US (New York)
Dial by your location
+1 646 876 9923 US (New York)

Evaluation Forms

The evaluation forms for this event are available here. Consider all tips and suggestions from evaluators offered at previous contests that you have participated in to enhance and strengthen your presentation. Please note that the evaluation criteria may be different from your state presentation evaluation forms and you should adapt your presentation to meet these criteria. You will both give a presentation and evaluate 5 peer presentations using these

forms. Demonstrations and Illustrated Talks wil be evaluated using the same criteria, and Speeches will be evaluated using a different set of criteria.

Age Restrictions and Advancement

All presenters must be at least 13 years old in 4-H Age (as of Jan 1ˢᵗ 2021), and have completed at least one qualifying presentation.

Visuals

Visuals may be computer generated or handmade. If handmade, please take a picture of your poster/handout and be prepared to share your screen. Research-based recommendations for slide decks are a minimum of 30 Font and maximum 6 words per slide. Additional slides tips are available here. Visuals are not permitted in the Speech category.

Introductions

Do not squander audience attention by beginning your intro with your name, club/program and years in 4-H. Your room host will introduce you, and you can then dive right in to your presentation.

Appearance

We expect all presenters to dress in a "neat and clean" manner. This has been removed as a rating factor as it is difficult to rate in a virtual environment, but it does not change our expectation to look presentable for your presentation.

Knowledge

Remember to deliver your presentation to the Evaluators and Audience based on the assumption they have **NO** knowledge of your topic.

Resources

This worksheet is available as a resource for youth planning their public presentation. Additional mini-workshops from NY about Intros, Conclusions, Visuals and more can be found here. You should follow the criteria in the evaluation forms as a roadmap to success.

Public Speaking 101 fact sheets from CT are available here.

Be mindful that not everything found online is true or factual. Seek out information that is as unbiased as possible: websites from a .gov or .edu source, books, journal articles etc. Allsides is a non-partisan resource for bias ratings for news sources. We are part of a research-based educational institution and strive to maintain the integrity of our program.

Citing Sources - *This is a mandatory requirement.
Presenters are required to cite a minimum of 3 reliable sources and may SAY or SHOW IT. If shown, the APA/MLA style of referencing sources is preferred. You can verbally cite sources at the conclusion of presentation and this is not included within the time limit. An automatic "Needs Improvement" will be given if sources are not cited, or if the minimum number of sources is not provided. Plagiarizing is unacceptable.

Time Limits
Time should be used effectively in regards to your content, and *longer is not always better*. Presenters should not exceed 15 minutes and will automatically receive a "needs improvement" if they do. Citing sources is not included in the 15 minute limit.

Benefits of Participation
All participants will receive a certificate of participation. There will be awards for the top scorer and runner-up in both the Demonstration/Illustrated Talk, and the Speech category. Additionally, you will receive public recognition and be eligible for future opportunities based on your participation in this event. Please note this year is our pilot year for this event, and all time has been donated by 4-H Staff and Volunteers who do not yet have a dedicated budget for the event.

Technology Accommodations and Editing
If your Internet is frequently unstable, reach out to your county office to see how they might be able to help. If you are granted an accommodation to film your presentation in advance of the event, you must film your presentation as an unedited, continuous stream. **Please make sure to request this accommodation when registering.** During your presentation, you may show a previously recorded clip where applicable but that too must be filmed as a continuous stream. Camera quality will not be rated.

Registration and Questions

Reach out to your state contact to register, for more information, or to answer any questions you have about this exciting event.

- CT   Marc Cournoyer   marc.cournoyer@uconn.edu
- DC
- DE
- MA   Molly Vollmer   mvollmer@umext.umass.edu
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- NH
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