



How to complete the monthly AED check

This guide is put together by Registered Paramedics from the Community Defib Project and is designed to assist you in completing a basic check of your local community AED.

If the AED is not in its cabinet, or the cabinet is unable to be opened, or there is no green tick or similar green coloured ready light present on the AED, please call the DefibShop 24/7 line - 1300 729 575, or report to our website www.communitydefibproject.org.au/report-AED-access.

DO NOT turn AED on whilst checking unit

Any questions please contact our team info@communitydefibproject.org.au

Type A, B and C

Please note: Some cabinets don't have locks or may look a little different.



1. Confirm AED is in cabinet
2. Confirm cabinet is sealed with no evidence of water entering or damage
3. Confirm lock unlocks using keypad without any problems
4. Turn handle and open cabinet, confirm cabinet opens without any problems
5. Note if alarm sounds (we are aware some alarms do not work)
6. Take out AED Box (*yellow, green or black*) and open
7. Check for 'green light flashing' or 'green tick' or similar on AED to indicate unit is "OK"
8. Check the expiry date on the defib pads
9. Check the expiry date on the battery
10. Ensure AED is returned to the coloured hard carry case, place back in cabinet and lock the cabinet
11. Check signage is in place as per image
12. Follow link to website and complete the form
www.communitydefibproject.org.au/monthly-aed-check

www.communitydefibproject.org.au

Installing Community Accessible Defibrillators to Vulnerable Communities





Please note: a photo of the unit is only required if you detect an abnormality.

www.communitydefibproject.org.au

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