

Minutes
Ida Township Board Meeting
July 16, 2018
Ida Township Hall
4700 County Rd 6 NW, Garfield, MN

The meeting was called to order at 7:30 p.m. by Chairman Dan Diedrich. Supervisors Jim Peterson and Mike Steidl and Clerk/Treasurer Barbara Kilgore were also present. The pledge of allegiance was conducted.

Diedrich announced that the recorder being used to record the meeting belongs to the clerk and is only used to assist her in taking the minutes of the meeting.

Minutes

July 2, 2018 Town Board Meeting. Peterson made the motion to approve the minutes of the July 2, 2018 Town Board Meeting as written. Diedrich seconded the motion. Motion carried. Diedrich-aye, Peterson-aye, Steidl-abstained.

Treasurer's Report

June 2018 Treasurer's Report. Steidl made the motion to approve the June 2018 Treasurer's Report as written and presented. Peterson seconded the motion. Motion carried. Diedrich-aye, Peterson-aye, Steidl-aye.

Review & Pay Bills. Steidl made the motion to review and pay the bills and approve the following operating transfers:

- \$242,936.56 from the Bremer Money Market to the Bremer Checking Account to cover the checks written.
- \$2098.55 from the Bremer Money Market to the BlackRidge PFA Debt Service Fund 301 for a Sewer Assessment payoff.
- \$201,982.47 from the Bremer Money Market to the BlackRidge PFA Debt Service Fund 301 from 2018 June Settlement
- \$2098.55 from the Bremer Money Market to the BlackRidge PFA Debt Service Fund 301 for a Sewer assessment payoff.

Peterson seconded the motion. Motion approved. Diedrich-aye, Peterson-aye, Steidl - aye. Kilgore made the operating transfers from the Bremer Money Market Account with check 2093-2096 and paid the bills with checks 10090-10130 from the Bremer Checking Account.

Roads

Road Report.

Maple Circle. Diedrich reported that Stoeckel-Jahner Surveying has staked out the south corner by the lift station where the storm catch basin is located. The catch basin was full of sand but the tile is still open. The water runoff is undermining the new tar. Diedrich will have RBS Excavating clean out the basin and put in some ground up asphalt.

Primrose Lane. Diedrich said there is a problem with gravel washing down the hill. He instructed RBS Excavating to put more of a crown on the road so the water runs down the edges of the road not down the middle.

Water Lily Trail. Diedrich spoke with Todd Wheeler and Mr. Wheeler plans on putting in a larger culvert in his driveway but is trying to clean out the existing one until he can put in the larger one. Diedrich informed him that he needs to have the culvert cleaned out by the end of July.

Betsy Ross Road. Diedrich stated the area by the Jacobson property has been landscaped with a nice ditch and waterway, so that should alleviate the water runoff area in that area.

West Side Improvement Project.

- **Bonding/Finance.** Tammy Omdahl from Northland Public Financing went over the sale of the bonds, which took place earlier today on July 16, 2018. Ms. Omdahl said the sale went well and we got a little lower interest rate than predicted. The total of the bond including the issuance premium is \$2,193,566.50 to be paid back over 15 years. The township will receive the money on August 15, 2018.
- **Project Update.** Mike Steidl of CSI said that aggregate is being put on the roads that will be newly paved this year. They will be doing the patches where needed on the old paved roads next week and will do the blacktopping on the roads they are repairing and on the new roads when their equipment is in the area.
- **Resolution 18-08 Improvement Hearing for Christopherson Road.** Peterson made the motion to adopt Resolution 18-08 setting the improvement hearing on Christopherson Road for September 4, 2018 at 7:00 p.m. Steidl seconded the motion. Motion carried. Diedrich-aye, Peterson-aye, Steidl-aye.
- **Resolution 18-09 Awarding the Sale of General Obligation Improvement Bonds.** Steidl presented Resolution 18-09 awarding the sale of general obligation improvement bonds and moved its adoption. The motion for the adoption of the consent agenda was duly seconded by Diedrich and upon vote being taken thereon the following member voted in favor of the motion. Diedrich, Peterson, Steidl. There were no votes against whereupon the resolution was declared passed and adopted.
- **Surveying Costs.** Diedrich informed the board that costs of doing the surveying on the Water Lily Trail area is \$11,000 more than the \$25,000 allotted in the feasibility study, but we needed to have accurate survey information for the project.

Old Business

Big Horn Bay, Gerhkes Point Petition. Jim Phillips presented a petition for blacktopping Big Horn Bay Road and Gerhkes Point. Phillips said he received signatures of 49 out of 72 parcels in favor of the improvement. The board will review the petition and informed Mr. Phillips that theirs will be the next project the board will undertake after the completion of the West Side Improvement Project.

Jim Conn Correspondence regarding Township Engineer Jeff Stabnow. Mr. Conn read a letter he wrote regarding the Township's relationship and contract with Engineer Jeff Stabnow. The letter is on file in the clerk's office. Mr. Conn questioned the way Mr. Stabnow is billing the township for the current West Side Improvement Project and also what his hourly rate is for other work he does for the township outside of the contracted project amount. Mr. Conn also questioned the quality of Mr. Stabnow's work. Diedrich informed him that the board is satisfied with Mr. Stabnow's performance and will continue to work with him. Mr. Stabnow bills the township \$95.00 per hour for normal work that isn't contracted. For the

current project Mr. Stabnow is receiving 6 percent of the project cost and Widseth, Smith and Nolting is receiving 12 percent of the project cost.

New Business

2017 Audit Review. Dean Birkeland from Carlson & Company went over the audit they did for the 2017 township finances and said that the audit went very well. Birkeland noted that they gave the township a clean opinion, which is the best they can give.

Election Judges. Steidl made motion to appoint Head Judges Julie Kirscht, Barbara Kilgore and Election Judges Frank Bartlett, Joann Dahl, Bonita Hagel, Sue Jelen, Roseanne Uphus, Georgia Wahlberg and Jane Wicklander for the August 14, 2018 Primary Election. Peterson seconded the motion. Motion carried. Diedrich-aye, Peterson-aye, Steidl-aye.

Mail and Permits. The mail and permits were reviewed by the Supervisors.

Public Comment

Wes Smith asked when the work on Little Ida Beach Road will be done. Diedrich informed him that they will begin shaping and preparing the road for blacktopping by the end of this week.

Adjourn. Steidl made the motion to adjourn at 8:55 p.m. Peterson seconded the motion. Motion carried. Diedrich-aye, Peterson-aye, Steidl-aye.

Barbara D. Kilgore
Ida Township Clerk/Treasurer

Daniel Diedrich
Ida Township Chairman