

Minutes
Ida Township Board of Audit/Budget
January 22, 2019
Ida Township Hall
4700 County Rd 6 NW, Garfield, MN 56332

The meeting was called to order at 5:00 p.m. by Chairman Dan Diedrich. Supervisors Mike Steidl and Jim Peterson and Clerk/Treasurer Barbara Kilgore were also present.

Diedrich stated that we are here to review the financial books of the township for 2018 and to go over the budget and set the proposed 2020 tax levies. He also noted that the Supervisors review and approve the claims submitted for payment each month during the year and Supervisor Jim Peterson reviews the bank reconciliation statements each month.

Diedrich stated that we would review every tenth check ending with the number 3, which was randomly selected from 0-9. The Board went through the 2018 Disbursement Register for all of the funds from the financial documents of the clerk/treasurer reviewing each check that ended with the number 3 and compared it to the claim and backup documentation.

Diedrich made the motion that the Town Board, acting as the Board of Audit, approve the verification of the checks and the audit of the 2018 clerk/treasurer's financial records, finding everything was present, accounted for and there were no discrepancies found. Peterson seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Peterson-aye.

The Board reviewed the budget for 2020

The proposed 2020 levy amounts are:

- Revenue Fund. Remained the same at \$70,000.
- Road & Bridge Fund. Decreased \$80,000 from \$320,000 to \$250,000.
- Fire Fund. Increased \$5,000, from \$60,000 to \$65,000.
- Blacktop & Upgrade Fund. Remained the same at \$105,000.
- 7T Debt Service Fund. Remained the same at \$52,000.
- Bond 2018A Debt Service fund added \$140,000.

Steidl made the motion to accept the proposed budget and levy for 2020 of \$682,000, which does not include the amount for the Alexandria Lakes Area Sewer District (ALASD) sewer bond and Interest, which will be set by ALASD in September when they do their budget. Peterson seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Peterson-aye.

Adjourn

Steidl made a motion to adjourn at 6:15 p.m. Peterson seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Peterson-aye.

Barbara D. Kilgore
Ida Township Clerk

Daniel Diedrich
Ida Township Chairman