

**Minutes**  
**Ida Township Board of Audit/Budget**  
**January 05, 2021**  
**Ida Township Hall**  
**4700 County Rd 6 NW, Garfield, MN 56332**

The meeting was called to order at 9:00 a.m. by Chairman Dan Diedrich. Supervisors Mike Steidl and Jim Peterson and Clerk/Treasurer Barbara Kilgore were also present.

Diedrich stated that we are here to act as the Board of Audit and review the financial books of the township for 2020 and to go over the budget and set the proposed 2022 tax levies. He also noted that the Supervisors review and approve the claims submitted for payment each month during the year and Supervisor Jim Peterson reviews the bank reconciliation statements each month.

Steidl made the motion that we would review every tenth check ending with the number 5, which was randomly selected. Peterson seconded the motion. Motion carried. Diedrich-aye, Peterson-aye, Steidl-aye. The Board went through the 2020 Disbursement Register for all the funds from the financial documents of the Clerk/Treasurer reviewing each check that ended with the number 5 and compared it to the claim and backup documentation.

Steidl made the motion that the Town Board, acting as the Board of Audit, accepts the audit of the 2020 clerk/treasurer's financial records, finding that there were no discrepancies found in the items covered today. Peterson seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Peterson-aye.

**The proposed 2022 levy amounts are:**

- Revenue Fund. Remained the same at \$70,000.
- Road & Bridge Fund. Remained the same at \$250,000.
- Fire Fund. Was increased to \$70,000.
- Blacktop & Upgrade Fund. Was reduced to \$100,000.
- Bond 2018A Debt Service fund remained the same at \$140,000.
- Bond 2019A Debt Service fund remained the same at \$52,000.

Diedrich made the motion to accept the proposed budget and levy for 2022 of \$682,000, which does not include the amount for the Alexandria Lakes Area Sewer District (ALASD) sewer bond and Interest, which will be set by ALASD in September when they do their budget, and the proposed amounts be brought before the annual meeting to be approved or revised. Peterson seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Peterson-aye.

**Adjourn**

Steidl made a motion to adjourn at 10:15 a.m. Peterson seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Peterson-aye.

Barbara D. Kilgore  
Ida Township Clerk

Daniel Diedrich  
Ida Township Chairman