

**Minutes**  
**Ida Township Board of Audit/Budget**  
**January 5, 2023**  
**Ida Township Hall**  
**4700 County Rd 6 NW, Garfield, MN 56332**

The meeting was called to order at 9:00 a.m. by Chairman Dan Diedrich. Supervisors Jeff Way and Mike Steidl and Clerk/Treasurer Barbara Kilgore were also present.

Diedrich stated that we are here to act as the Board of Audit and review the financial books of the township for 2022, to go over the budget and set the proposed 2024 tax levies. He also noted that the Supervisors review and approve the claims submitted for payment each month during the year and Supervisor Jeff Way reviews the bank reconciliation statements each month.

Diedrich made the motion that we would review every tenth check ending with the number 6, which was randomly selected. Way seconded the motion. Motion carried. Diedrich-aye, Way-aye, Steidl-aye. The Board went through the 2022 Disbursement Register for all the funds from the financial documents of the Clerk/Treasurer reviewing each check that ended with the number 6 and compared it to the bank statement and backup documentation.

Steidl made the motion that the Town Board, acting as the Board of Audit, accepts the audit of the 2022 clerk/treasurer's financial records, finding that there were no discrepancies found. Way seconded the motion. Motion carried. Diedrich-aye, Way-aye, Steidl-aye.

**The proposed 2024 levy amounts are:**

- Revenue Fund remained the same at \$70,000.
- Road & Bridge Fund remained the same at \$250,000.
- Fire Fund remained the same at \$70,000.
- Blacktop & Upgrade Fund remained the same \$100,000.
- Bond 2018A Debt Service fund remained the same at \$140,000.
- Bond 2019A Debt Service fund remained the same at \$52,000.

Steidl made the motion to accept the proposed budget and levy for 2024 of \$682,000, which does not include the amount for the Alexandria Lakes Area Sewer District (ALASD) sewer bond and Interest, which will be set by ALASD in September when they do their budget, and the proposed amounts will be brought before the annual meeting to be approved or revised. Way seconded the motion. Motion carried. Diedrich-aye, Way-aye, Steidl-aye.

Steidl made a motion to research the current interest rates for Certificate of Deposits and if the rates are good to act on purchasing a \$500,000 CD from the Blacktop & Upgrade fund for a period of six months at the January Town Board Meeting. Way seconded the motion. Motion carried. Diedrich-aye, Way-aye, Steidl-aye.

**Adjourn**

Steidl made a motion to adjourn at 9:50 a.m. Diedrich seconded the motion. Motion carried. Diedrich-aye, Way-aye, Steidl-aye.

Barbara D. Kilgore  
Ida Township Clerk

Daniel Diedrich  
Ida Township Chairman