

Minutes
Ida Township Board of Audit/Budget
January 10, 2020
Ida Township Hall
4700 County Rd 6 NW, Garfield, MN 56332

The meeting was called to order at 9:00 a.m. by Chairman Dan Diedrich. Supervisors Mike Steidl and Jim Peterson and Clerk/Treasurer Barbara Kilgore were also present.

Diedrich stated that we are here to act as the Board of Audit and review the financial books of the township for 2019 and to go over the budget and set the proposed 2021 tax levies. He also noted that the Supervisors review and approve the claims submitted for payment each month during the year and Supervisor Jim Peterson reviews the bank reconciliation statements each month.

Steidl made the motion that we would review every tenth check ending with the number 7, which was randomly selected from playing cards numbered A-10. Peterson seconded the motion. Motion carried. Diedrich-aye, Peterson-aye, Steidl-aye. The Board went through the 2019 Disbursement Register for all the funds from the financial documents of the clerk/treasurer reviewing each check that ended with the number 7 and compared it to the claim and backup documentation.

Steidl made the motion that the Town Board, acting as the Board of Audit, approve the verification of the checks and the audit of the 2019 clerk/treasurer's financial records, finding everything was present, accounted for and there were no discrepancies found. Peterson seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Peterson-aye.

The proposed 2021 levy amounts are:

- Revenue Fund. Remained the same at \$70,000.
- Road & Bridge Fund. Remained the same at \$250,000.
- Fire Fund. Remained the same \$65,000.
- Blacktop & Upgrade Fund. Remained the same at \$105,000.
- 7T Debt Service Fund was reduced to zero.
- Bond 2018A Debt Service fund remained the same at \$140,000.
- Bond 2019A Debt Service was added \$52,000.

Steidl made the motion to accept the proposed budget and levy for 2021 of \$682,000, which does not include the amount for the Alexandria Lakes Area Sewer District (ALASD) sewer bond and Interest, which will be set by ALASD in September when they do their budget. Peterson seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Peterson-aye.

Adjourn

Steidl made a motion to adjourn at 10:20 a.m. Peterson seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Peterson-aye.

Barbara D. Kilgore
Ida Township Clerk

Daniel Diedrich
Ida Township Chairman