

**Minutes**  
**Ida Township Board Meeting**  
**April 19, 2021**  
**Ida Township Hall**  
**4700 County Rd 6 NW, Garfield, MN**

The meeting was called to order at 7:30 p.m. by Chairman Dan Diedrich. Supervisors Mike Steidl and Jeff Way and Clerk/Treasurer Barbara Kilgore were also present.

Diedrich announced that the recorder being used to record the meeting belongs to the clerk and is only used to assist her in taking the minutes of the meeting.

**Minutes**

**April 5, 2021 Town Board Meeting.** Diedrich made the motion to approve the minutes of the April 5, 2021 Town Board Meeting as written. Way seconded the motion. Motion carried. Diedrich-aye, Way-aye. Steidl-abstained.

**Treasurer's Report**

**March 2021 Treasurer's Report.** Diedrich made the motion to approve the March 2021 Treasurer's Report as written and presented and paying off Government Bonds 2014A(Pilgrim Point Road), 2016A (Sunset Strip) and 2017 Maple Circle Certificate of Indebtedness. Peterson seconded the motion. Motion carried. Diedrich-aye, Peterson-aye. Way seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.

**Review & Pay Bills.**

Way made the motion to approve and pay the bills and to approve the following operating transfers. Steidl seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.

- Transfer \$107,726.45 from Bremer Money Market to Bremer Checking to cover checks written.
- Close WSI Capital Project Fund 414. Transfer \$1297.76 to Fund 312 WSA Phase 2 Debt Service
- Close Big Horn Bay Capital Project Fund 415. Transfer \$66842.50 to 409 Blacktop Fund.
- Transfer \$7,285.27 from Fund 305 7T DS to Fund 308 2014A Debt Service Fund
- Transfer \$44,421.83 from Fund 305 7T DS to Fund 309 2016A Debt Service Fund
- Transfer \$12,480.68 from Fund 3057T SS to Fund 310 2017 Maple Circle Debt Service Fund.

Kilgore made the transfer from the Bremer Money Market Account with check 801 and paid the bills with checks 10870-10893 from the Bremer Checking Account. Check 10892 was voided. PERA was paid electronically with SOMPER000600717. Closing funds 414 and 415 and the transfers from fund 315 to funds 308, 309, and 310 did not require written checks.

**Roads**

Diedrich reported that soft spots have shown up on Betsy Ross Road and Pleasant Grove. Way noted that there are soft spots showing up on Bur Oak Drive, too. The soft spots will be reviewed during the upcoming road review.

**Memorandum of Agreement Turning Pilgrim Point Road over to the County.** Tim Erickson representing Douglas County presented a Memorandum of Agreement that Ida Township agrees to turn Pilgrim Point Road from County Road 34 to the new Pilgrim Point County Park over to Douglas County effective May 1, 2021 and provide the County assistance in obtaining an easement for a bike path along the road. Diedrich made the motion to approve

the Memorandum of Agreement between Douglas County and Ida Township. Way seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.

**81<sup>st</sup> Avenue West of County Road 6.** Diedrich informed the Board that 81<sup>st</sup> Avenue needs to be surveyed before the plans for upgrading can be prepared. The estimated cost will be \$5,000. Steidl made the motion to approve having the one mile stretch of 81<sup>st</sup> Avenue west of County Road 6 to Pleasant Grove surveyed. Way seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.

**Oakwood Terrace Turnaround Easement.** Kilgore presented a draft of the easement document with the Koewlers for the turn-around at the end of Oakwood Terrace. Steidl made the motion to approve the easement for the turn-around on Oakwood Terrace. Way seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.

**Set Road Review Meeting.** Diedrich made the motion set the Road Review Meeting for Monday, May 3, 2021 at 9:00 a.m. Way seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.

### Old Business

**Developers' Agreement.** Diedrich is going to meet with Dave Rush, Douglas County Land & Resources about the agreement. Issue tabled until more information is obtained.

### New Business

#### **Award Quotes.**

- **Gravel.** Three quotes were received: RBS - \$12.25 per yard. Okerlund Graveling - \$9.00 per yard. Central Specialties - \$11.50 per yard. Steidl made the motion to accept the Okerlund Graveling quote of \$9.00 per yard. Diedrich seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.
- **Road Maintenance.** Only one quote was received for Winter and Summer Maintenance from RBS Excavating.
  - **Winter.** RBS will have three plow trucks and three moto graders available at a rate of \$101.00 per hour and Salt/Sanding without the plow at a rate of \$92.00 per hour. RBS provided an additional price list for the equipment they have and the price per hour for each one. Diedrich made the motion to accept the RBS Excavating quote for Winter Road Maintenance for one year. Steidl seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.
  - **Summer.** The RBS quote for Blading - \$ 97.00 per hour and ditch mowing - \$90.00 per hour. RBS provided an additional price list for the equipment they have and the price per hour for each one. Diedrich made the motion to accept the RBS Excavating quote for Summer Road Maintenance for one year. Way seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.
- **Weed Spraying Ditches and Right of Way.** Two quotes were received. Biobuilders Tractor - \$115 per hour plus product, ATV \$105 per hour plus product. M&L Road Services - \$110 per hour plus product. Steidl made the motion to accept the Biobuilders quote. Way seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.
- **Mowing Town Hall and Lake Charley Cemetery.** One quote was received from Tower Hills Lawning. Town Hall- \$70 each time, Cemetery-\$75 each time. Cemetery fall/spring clean-up-\$150 each time. Prices good for three years. Steidl made the motion to accept the Tower Hills Lawning quote for three years. Way seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.
- **Weed Treatment Town Hall and Lake Charley Cemetery.**
  - Cemetery. Two quotes received. Biobuilders- \$400.97, TruGreen-\$345.76. Steidl made the motion to accept the TruGreen quote weed treatment of the Lake Charley Cemetery. Diedrich seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.

- Town Hall Property. Tabled until a quote from TruGreen is received.

#### **Reorganization Items**

- **Chair.** Steidl made the motion to appoint Diedrich as chairman. Way seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.
- **Vice Chair.** Diedrich made the motion to appoint Way as Vice Chairman. Steidl seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.
- **Official Newspaper.** Diedrich made the motion to keep the Echo Press as the Official Township Newspaper. Steidl seconded the motion. Motion carried. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.
- **Set Compensation - Officers.** Diedrich made the motion to increase compensation rates for the township supervisors to \$18.00 per hour, the Clerk/Treasurer to \$20.00 per hour and the Deputy Clerk Treasurer to \$17.00 per hour and set the per diem for meetings to \$72.00. Steidl seconded the motion. Motion carried. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.
- **Supervisor Duties.** Diedrich will remain in charge of the roads. Way will oversee the financial records and Steidl will remain in charge of any legal issues.
- **Posting Places.** Diedrich made the motion to set the Town Hall, the Garfield Post Office, and the Ida Township website as the official posting places. Steidl seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.
- **Official Banks.** Diedrich made the motion to designate Bremer Bank and First Western Bank as the official township banks. Way seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye .
- **Administrative Policy.** Steidl made the motion to keep the current Administrative Policy, Resolution 16-06 as it is. Way seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye .
- **Meeting Schedule April 2021 - May 2022.** Diedrich made the motion to approve the meeting schedule for April 2021 - May 2022 as printed. Way seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye. Kilgore will post the schedule at the town hall and have it on file in the clerk's office.
- **Bank Signatures.** Steidl made the motion to remove the bank signature authorization from Jim Peterson from the accounts at Bremer Bank and First Western Bank and add Jeff Way as an authorized signer on the accounts. Diedrich seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye

#### **Mail and Permits.**

The mail and permits were reviewed by the Supervisors.

#### **Public Comment** none

**Adjourn.** Steidl made the motion to adjourn at 9:08 p.m. Way seconded the motion. Motion carried. Diedrich-aye, Steidl-aye, Way-aye.

Barbara D. Kilgore  
Ida Township Clerk/Treasurer

Daniel Diedrich  
Ida Township Chairman