

**Minutes**  
**Ida Township Board Meeting**  
**December 16, 2019**  
**Ida Township Hall**  
**4700 County Rd 6 NW, Garfield, MN**

The meeting was called to order at 7:30 p.m. by Chairman Dan Diedrich. Supervisors Jim Peterson and Mike Steidl and Clerk/Treasurer Barbara Kilgore were also present.

Diedrich announced that the recorder being used to record the meeting belongs to the clerk and is only used to assist her in taking the minutes of the meeting.

**Minutes**

**November 18, 2019 West Side Improvement Assessment Hearing, November 18, 2019 Town Board Meeting.** Steidl made the motion to approve the minutes of the November 18, 2019 West Side Improvement Assessment Hearing, and the November 18, 2019 Town Board Meeting as written. Peterson seconded the motion. Motion carried. Diedrich-aye, Peterson-aye, Steidl-aye.

**Treasurer's Report**

**November 2019 Treasurer's Report.** Diedrich made the motion to approve the November 2019 Treasurer's Report as written and presented. Steidl seconded the motion. Motion carried. Diedrich-aye, Peterson-aye, Steidl-aye.

**Review & Pay Bills.**

Diedrich made the motion to deny Riley Brothers pay estimate # 4 in the amount of \$84,087.83 but did approve paying the amount of \$68,091.06 with a 1% retainage amount of \$15,996.77 once the amount is approved by Riley Brothers and WSN. Steidl seconded the motion. Motion carried. Diedrich-aye, Peterson-aye, Steidl-aye.

Steidl made the motion to approve the following operating transfers:

- \$ 93,558.70 from the Bremer Money Market to the Bremer Checking Account to cover the checks written.
- \$ 20,000.00 from the BlackRidge Bank PFA Debt Service Fund 301 to the Bremer Money Market West Side Capital Improvement Fund 414.
- \$ 162,563.43 from the Bremer Money Market to the BlackRidge Bank Debt Service Fund 301 for the November Settlement.
- \$ 4,202.17 from the Maple Circle Capital Improvement Fund 413 to the Maple Circle Debt Service Fund 310 to close out the fund.

Peterson seconded the motion. Motion approved. Diedrich-aye, Peterson-aye, Steidl-aye. Kilgore made the operating transfers from the Bremer Money Market Account with checks 2124 and 2125 and the operating transfer from the BlackRidge Fund 301 with the PFA check number 2127. The transfer from the Maple Circle Capital Improvement Fund did not require a check.

Diedrich made the motion to review and pay the bills. Peterson seconded the motion. Motion approved. Diedrich-aye, Peterson-aye, Steidl-aye. She paid the bills with checks 10516-10530 from the Bremer Checking Account. Check number 10531 was voided. PERA was paid electronically with EFT 53733.

### **Roads**

#### **Road Report.**

Diedrich reported that he had received a couple of snowplowing complaints and had referred them to RBS.

#### **West Side Improvement Project.**

- **Stony Point Assessment Appeal.** Kilgore informed the board that the Stony Point Homeowners Association has filed an appeal the Douglas County District Court of the special assessments on their properties. Kilgore contacted MATIT, but they will not represent the Town Board in this matter, so she has contacted the Township's Attorney Bill Leuthner about representing us.
- **Transfer of an Assessment.** Peterson made the motion to deny the request made by Paul Miller to have the assessment placed on his daughter's parcel 24-0526-000 transferred to his parcel 24-0526-100. Steidl seconded the motion. Motion approved. Diedrich-aye, Peterson-aye, Steidl-aye.

### **Old Business**

**Leaf Valley Fire Agreement.** Diedrich signed the Ida Township Copy of the 2020 Leaf Valley Fire Agreement.

### **New Business**

**Appoint Election Judges for the March 3, 2020 Presidential Primary, March 10, 2020 Township Election.** Diedrich made the motion to appoint Barbara Kilgore as Election Official/Head Judge, Julie Kirscht as Head Judge and Georgia Wahlberg, JoAnn Dahl, John Rolf and Colleen Peterson as election judges.

**Filing for Candidacy.** Kilgore announced that the Filing for Candidacy for Township office period will be from December 31, 2019 through January 14, 2020. Supervisor Seat A will be up for election for a three-year term.

**Budget/Audit Meeting.** Diedrich made the motion to set the Budget/Audit Meeting for Friday, January 10, 2020 at 9:00 a.m. Steidl seconded the motion. Motion carried. Diedrich-aye, Peterson-aye, Steidl-aye.

**Other.** Diedrich made the motion to increase the salaries of the Township Clerk/Treasurer and the Deputy Clerk/Treasurer by \$1.00 per hour effective January 1, 2020. Steidl seconded the motion. Motion carried. Diedrich-aye, Peterson-aye, Steidl-aye.

**Mail and Permits.** The mail and permits were reviewed by the Supervisors.

**Public Comment** Glenn VanAmber had a few questions on the West Side Improvement Project costs and Bonds.

**Adjourn.** Steidl made the motion to adjourn at 8:15 p.m. Diedrich seconded the motion. Motion carried. Diedrich-aye, Peterson-aye, Steidl-aye.

Barbara D. Kilgore  
Ida Township Clerk/Treasurer

Daniel Diedrich  
Ida Township Chairman