



# TRIUMPH, INC. GUIDE TO REOPENING

PARENT MEETING VIA ZOOM,

JULY 2, 2020

4:00 PM.



## Mission

Triumph supports the education, well-being and self-sufficiency of young children and their families through high quality early childhood programs and community engagement.

educate

engage

empower

# The road we have travelled together..



March 13, 2020

Shut down of centers & programming for two weeks in line with TPS



April 21, 2020

Governor Baker announces childcare centers closures through June 26



May 22, 2020

Head Start announces funding for Summer Programs & COVID Response



June 5, 2020

EEC Minimum Health & Safety Requirements released

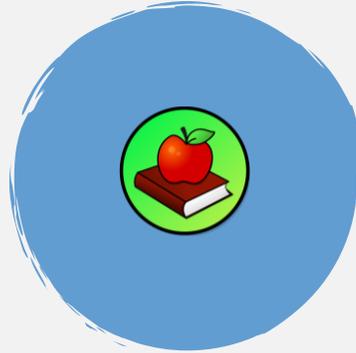


June 8, 2020

Triumph management team begins developing plan for re-opening.



Leadership



Education



Family  
Engagement



Maintenance &  
Facilities

# Our Response

Triumph sprang into action to ensure children, families & staff were supported during this time.

**WHAT HAVE WE BEEN  
UP TO SINCE MARCH?**



- Set up and implemented virtual learning for all families— 75% participation rate!
- Virtual ‘moving up’ and ‘drive-by’ celebrations
- Kindergarten transition meeting with public schools
- Materials purchased and distributed or mailed for 300+ children
- ASQ-SE mailed to families
- Continued Referrals to Early Intervention
- Referred families to Mental Health Consultants
- Provided mental health support services for staff
- Collected & Delivered goods and checked in with families
- Coordinated “well checks” for families that we were unable to contact
- FaceTime sessions with families
- Buildings were cleaned and sanitized
- Paintings of most classrooms

- Continued Manager’s Meetings & content area meetings & supervisions
- Conducted virtual Board of Directors and Policy Council Meetings
- Wrote and submitted grants; Closed out reporting for year end for state grants.
- Wrote and submitted community grants to BCSB, South County Emergency Fund, Eastern Bank and City of Taunton
- Participated in webinars, trainings and meetings online
- Created Annual Report and updated community assessment
- Began preparation for Audit & Agency Budget
- Updated Parent and Staff Handbooks; Updated procedures in line with new EEC regulations
- Facebook, Instagram & Websites updated regularly
- Tracking COVID among staff and families
- Processed COLA and retro pay
- Processed and tracked hundreds of purchases & paid invoices

# We appreciate you!

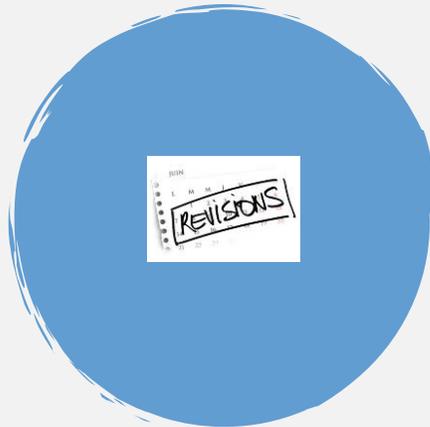
Parents & Caregivers: you did an amazing job balancing household duties, work schedules, parenting duties, and supporting your children to continue their learning.





June 2020

Head Start combines  
Summer  
Programming with  
COVID relief funds



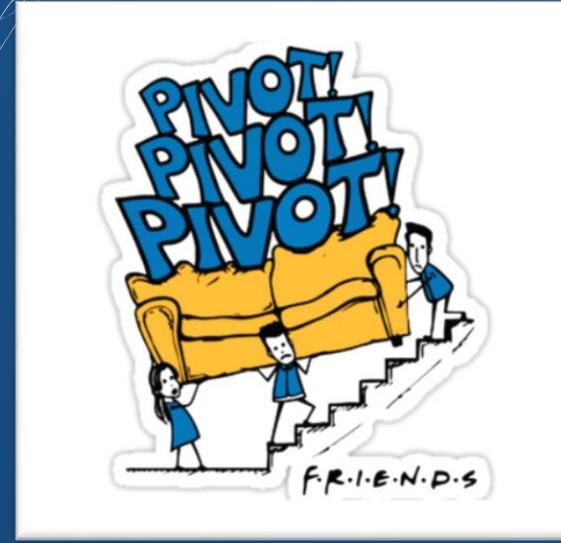
June 8

Parent Handbook &  
Staff Handbook  
revised



June 25

Decision to postpone  
classroom staff return  
by one week



# PIVOT

Keeping our eye on the goal  
while making adjustments

# New Classroom Format & Times

- EEC has altered the number of children allowed in the classrooms and total capacities, and allows for shorter days for children to allow for new cleaning regulations and limit exposure. This will remain in place until September (at a minimum)
- The Governor has restricted the capacity for the number of adults per office
- Triumph will slowly and methodically introduce children back into the program

## *New Temporary Start and End Times:*

Center Based Children: 8:00 am to 2:00 pm

Full Day Children: 9:00 am to 4:00 pm

**Children will be dropped off at 15 minute intervals at the front door. (Exact Procedure to follow)**

**No transportation until regulations for social distancing have been lifted**

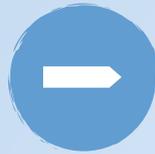
# New Time Line For Return—Virtual Teaching & Training will continue for Preschool through August 7

<b>June 29-July 2</b>	Some Office Staff return on a staggered schedule	
<b>July 6-10</b>	EHS staff return to begin classroom prep and to begin scheduling home visits—Virtual Learning Continues for Full Day Head Start and Home Based	
<b>July 13-17</b>	All EHS Education working & doing home visits	
<b>July 20-24</b>	EHS Full Day Children Return	
<b>July 27-31</b>	All EHS Center Based Return; HS and Home Based staff return to begin classroom prep and schedule home visits (in-person)	
<b>August 3-7</b>	HS Staff begin home visits	
<b>August 10</b>	Full Day Preschool begins	
<b>September 7 &amp; 8</b>	Parent Child Days for CB Head Start Full day, etc. still attending	
<b>September 9</b>	First day of new school year	

# New procedures for drop off and pick up

## Pre-Health Check

- Parents and Caregivers will be required to complete a daily health check before leaving home
- Procedures & Requirements outlined in Parent Handbook
- If you answer “yes” to anything on the health check, your child may not attend school
- Please call the front desk to report the absence



## Drop off and Pick Up Times

- Parents and Caregivers are not allowed in the buildings
- All families will receive a designated drop off and pick up time in 15 minute intervals according to their classroom. Siblings may be dropped off together
- This is very important to adhere to so that we can maintain social distancing regulations regarding the least amount of contact
- If you are late for your drop off and pick up time, your child cannot come to school



## Arrival and Departure Procedures

- You will receive a “car tag” with your child’s name and classroom
- Caregivers will arrive and park their cars
- Bring the car tag and your child to the designated health screening spot
- A health screening will be conducted. Once screened, you will verify the results with your signature, and sign your child in. A staff member will escort your child to their classroom
- At pick up, you will park, bring your tag, and a staff member will retrieve your child



**THE PERSON  
WHO IS  
DROPPING &  
PICKING UP  
YOUR CHILD  
MUST WEAR A  
MASK**

**MASKS ARE OPTIONAL FOR CHILDREN;  
AND ARE NOT TO BE USED FOR  
CHILDREN UNDER 2**

# Updated Policies & Procedures in Parent Handbook

- Arrival & Departure
- Payment Receipts
- Transitions
- Dismissal/Withdrawal
- Home Visits
- Education/Curricula
- Supervision of Children
- Toys from home
- Dress Code
- Diapering/Toileting
- Naps
- Outside Time
- Field Trips
- Disability/MH Services
- Health Guidance
- Hygiene
- Physical Exam/Health Screening
- Emergency Procedures
- Allergies
- Illness & IP
- Family Style Meals
- Reunification
- Volunteers

# What are you doing to keep my child safe?

## Staff

- ✓ Health screenings before entrance
- ✓ Extensive training on new procedures
- ✓ PPE's provided
- ✓ Strict sick policies and travel restrictions
- ✓ 3 staff in each room to help with cleaning & sanitizing protocols
- ✓ Minimum amount of "other" staff in the buildings

## Families

- ✓ Pre-checks before leaving house
- ✓ Restrictions on adults in building
- ✓ Virtual meetings and trainings
- ✓ All parents must sign off on new policies

## Physical Environment

- ✓ Health Screenings
- ✓ Lower Staff Ratios
- ✓ No mixing of groups of children
- ✓ Less toys and materials
- ✓ Assigned staff—with masks
- ✓ Assigned outdoor times
- ✓ Removal of rugs and soft toys

# POTTY TRAINING IN THE TIME OF COVID

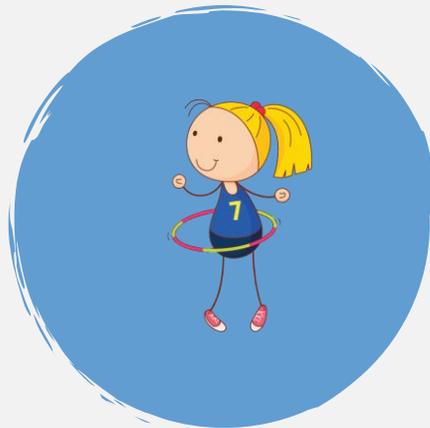
If your child is not potty-trained and is in a preschool classroom—it is time to start working on training at home! Please reach out to your classroom teacher on tips & tricks. We may have to limit the number of children in preschool rooms who are not trained due to strict new diapering and cleaning requirements.





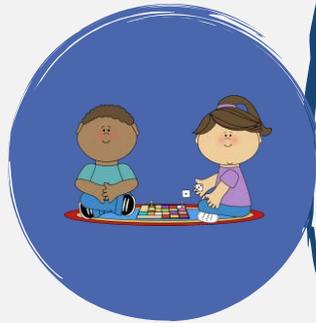
### Individual Learning

Individual learning kits with crayons, markers, scissors, etc. will be given to each child so they don't have to share



### Outside Time

A lot of time will be spent outdoors using individual items, hula hoops, bubbles, balance beams, etc.



### Small Groups

Children will be allowed to play with 1 other child in the centers

# Will my child still have fun?

The answer is **YES!!**

# What about my childcare benefits?

The office of Head Start and the EEC payment system is offering many flexibilities regarding enrollment and payments



HEAD START



As long as you fill out the questionnaire required by EEC, and/or speak to your FES or ERSEA office, we can offer you flexible start dates. You must be open to virtual learning while not attending ‘class’.

- Do not bring your child to school if they are sick
- Parents, guests, consultants, EI and therapists are not allowed in building at this time
- Sticking to your kids' schedules is imperative
- Drop off times are very specific to avoid mixing groups
- Snacks & Meals will not be Family Style
- Field Trips are cancelled
- Self screenings must be done before leaving home, and will be repeated upon arrival
- If your child gets sick, they will be isolated until you arrive. Please come **asap**

**THESE ARE IN PLACE TO KEEP EVERYONE SAFE!**

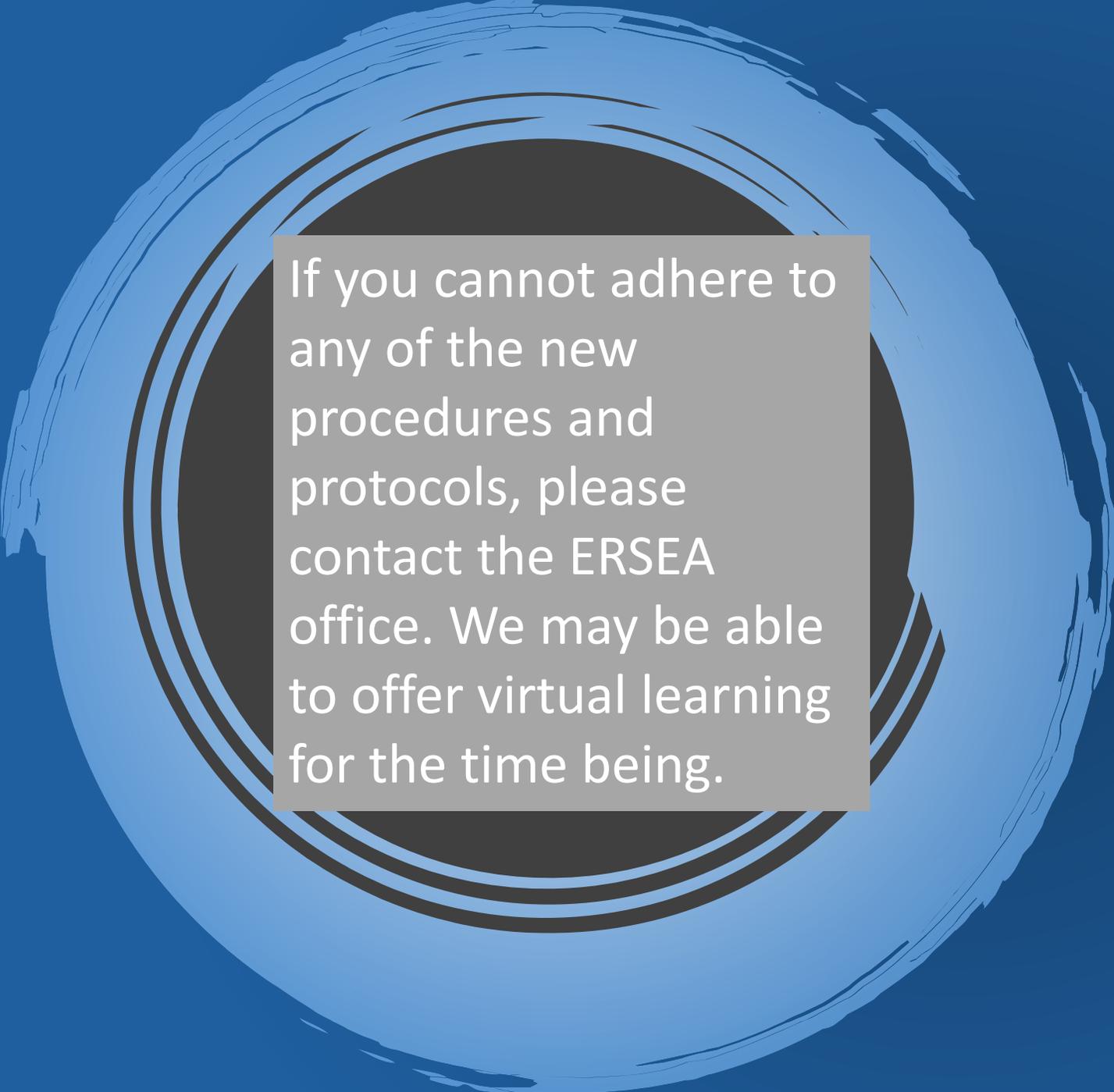
## Non-Negotiables



- Coordination of Services with Leddy and other service providers
- Classroom assignments/Children Class lists
- How long these regulations will be in place—tentatively until September—maybe longer
- When Transportation will resume



**WHAT ARE WE STILL  
FIGURING OUT**



If you cannot adhere to any of the new procedures and protocols, please contact the ERSEA office. We may be able to offer virtual learning for the time being.

**ERSEA:**  
**KATHY CARDIN**  
**AT: 508-823-5710**

# THANK YOU

Karen Ennis

Executive Director