

Knife River Lutheran Church
Council
March 9, 2025

Present: Pastor Susan, Helene Hedlund, David Grong, Steve Berger, Jan Swanson, Ed Lee, Anne Jasperson, LeAllan Estrem, Kay Bloom, Gretta Ojard
Absent: Jillian McCorison, Vicky Gorman

PRESIDENT: Helene Hedlund opened the meeting at 10:20 AM.
A motion was made to approve the Agenda, it was seconded and passed.

Jan Swanson informed members that she will be working on a communion assistance list from the time period June to December.

PROPERTY USE REQUEST:

Helene reviewed two Property use requests made by Anne Lu Hovis for May 17, 2025 and Sept 19, 2025. She is arranging a Quilters Group of about twenty to meet. The kitchen will be used for snacks only, The oven and stove will not be used. A \$50 fee will be charged for the Custodian. Council consensus to approve.

FUTURE COUNCIL MEETINGS:

May 4

April 6, This meeting will be an **Exit Interview** with **Pastor Susan**. Part of this discussion should include input from Pastor Susan, is it recommended to keep the position 1/2 time or 3/4 time? Etc. A list of Synod questions will also be provided.

SECRETARY:

A motion was made to approve the Minutes from January 11, 2025. It was seconded and Passed.

TREASURER REPORT:

A complete Treasury Report was given by Ed Lee. A question and answer time was given. The Treasury Report is not on the WEB, however, it is printed in the Newsletter. **A Motion was made** to approve this report, it was seconded and passed.

A reminder that the Annual Budget for the year was approved at the Annual Meeting in February, 2025.

Ed Lee will send a copy of this **Annual Budget** out to the Council Members.

A discussion of the Insurance Policy was reviewed, costs keep rising, this year there is a 22% increase in the Premium. **Ed Lee and Steve Berger** will come back with new information in the future. Currently we are insured with a \$5,000 deductible. We also reviewed the roof replacement costs.

PASTOR SUSAN:

This period of time has been filled with Administrative Ministry related to the Annual Meeting for KRLC, as well as Annual Reports for Synod and Church-wide. Transition tasks have featured largely as her retirement grows closer. A membership list is being fine tuned, and files are being cleaned out. Pastor Susans' days have been busy with Pastoral Acts, Worship, Music Ensemble, Confirmation, Lectio, Mens Group, WELCA, Planning Team, Community Ministry, Conference Ministry, Synod, Outreach, Meetings and Special Events. The Transition tasks and Goals of Upcoming Events. Baptisms on April 6 and 13. Palm Sunday, Good Friday, Easter. No wonder she needs a vacation on March 30. Melanie will lead worship and Patti Stoddard with other choir members will bring a message.

OLD BUSINESS:

Phil Berge will be leaving KRLC and the Endowment Committee starting in late May. **David Grong** has volunteered to find a replacement. KRLC is very grateful for Phil Berge's wisdom and leadership, he will be greatly missed.

MAJOR OUTCOMES:

The Council reviewed with no revisions necessary for identifying **KRLC as the Heart of the Community**. It was felt the **communication** with members have improved from the Council, much of this because of the **Liaisons** from the Council to various committees. This should be reviewed Annually.

WEB:

Jim Allert will be in charge of all WEB information.

RETIREMENT:

Melanie McMillion has been spearheading the May 25, 2025 retirement plans, including the process of the service, this will be Pastor Susans final Sermon, final Communion. The Synod has provided Litany to be incorporated into the Service. Helene Hedlund will also be part of the service. This will be a very emotional and tender time.

REVIEW OF ANNUAL POLICY:

The **2014 Marriage Policy**, needs to be reviewed. **LeAllan Estrem** volunteered to check the language to make sure it is current. This is tabled for June. Please note a wedding is scheduled for August of 2025, which has been approved.

REVIEW OF ANNUAL POLICY CONT:

The Building Use Policy was reviewed, A motion was made, passed and seconded. it was reaffirmed today to keep it the same, March 9, 2025.

NEW BUSINESS:

The Solar Committee (LeAllan Estrem) has had no activity. **LeAllan** will meet with the group to determine the next step.

Worship:

Jan Swanson has volunteered to replace **Nancy Dent** on the Worship Committee as Council Liaison.

There may be a need in the future to included the **Worship Committee in the By-Laws**.

ADMINISTRATIVE ASSISTANT:

Melanie McMillion, who had volunteered in this capacity, will be “retiring” from her position in the Fall of 2025. If a new volunteer cannot be found there may be a need to hire a replacement, unless the new Minister has the desire to incorporate this job into their new position. A **job description** will be needed and this person should be “onboard”by **late summer**. **STEVE BERGER** has volunteered to write a job description. **ED LEE will be involved** with the budget.

CHRISTIAN EDUCATION:

Julienne McCorison and Anne Jasperson have volunteered as Liaisons for thus group.

MUSIC:

Carol Carlson will finish her position as an organ and piano musician in the Fall of 2025. We have all enjoyed her gift of music and talent. Carol has graced us all through the years and we wish her well in her retirement.

KITCHEN:

ReCertification is required every three years. With the Youth involved with the Palm Sunday Breakfast, they will need to become certified. Adults will also need to be certified. ***RANDI ALRECK WILL BE WORKING ON THIS.***

DATES TO REMEMBER:

APRIL 6, COUNCIL AND FINAL REVIEW OF PASTOR SUSAN
MAY 4, COUNCIL
MAY 18, CONFIRMATION
MAY 22, DEACON SUSAN WILLIAMS 3 PM MEETING TO DISCUSS
TRANSITION
MAY 25, PASTOR SUSANS RETIREMENT

There was a motion to adjourn, seconded and passed, at 12:05

We closed with the Lords Prayer.

Respectfully,
Kay Bloom
Recording Secretary
March 9, 2025