

January 12, 2025

KRLC Council Minutes

Present: Helene Hedlund, Vicky Gorman, Ed Lee, LeAllan Estrem, Craig Whiting, Randi Alreck, Jan Swanson, Kay Bloom, Pastor Susan.

Absent: Nancy Dent, David Grong

Prayer: **Pastor Susan** opened the meeting with a lovely healing prayer for David Grong, Joanne Alreck, LeAllan Estrem and family, and other KRLC members in need.

President, Helene Hedlund gave opening thoughts of thanking **Randi Alreck and Craig Whiting** as they take leave of the Council after serving many years as Council members, their service for the Church is greatly appreciated. Thank you, Thank you!!

Helene reviewed the process of **Pastor Susans retirement**, reminding the Council members that we need to **keep the KRLC members informed** as we say good-bye to Pastor Susan. The Council members need to be helpful in preparing KRLC members for the Synod process. As Congregants, **we all need to trust** in the process as the Synod educates us and guides us during the next 6-8 months.

Melanie McMillion will be in charge of Pastor Susans going away event, party, or extravaganza.

May 18, Pastor Susan will confirm the confirmands.

May 22, 3 pm, Deacon Susan Williams, will meet to start the process of finding an Interim Pastor, the Interim Pastor will do an evaluation of KRLC transitional needs. And at the right time, help with setting up the process to hire a new Minister.

May 25 will be Pastor Susans last day. A party will be planned for that Sunday after service.

Secretary:

A motion to approve the minutes from 12/15/24 and the minutes from 1/5/25

The motion was seconded and passed. The minutes have been sent to Jim Allard to be posted on the KRLC Web site.

Treasurer:

After a lengthy discussion it was decided to **hold** on the Treasurer Report until it is fully complete. At this time the budget looks great and healthy, a few details are needed to complete the report.

Part of the Treasurer discussion included peeking into a financial future that will require **staying calm and carry on** . . . (Winston Churchill) as KRLC changes the Pastoral Position.

The Budget to be presented at the Annual Meeting should hold true for 2025 with all the staff changes in the near future. The Budget may need to be adjusted as needed in the far off future.

Archiving:

This was tabled for another time.

WEB oversight:

Nancy Dent was thanked again for her service as Jim Allert has volunteered to handle the WEB needs in the future. Nancy and Jims service is greatly appreciated.

Pastor Susan:

The last two months of 2024 includes Pastoral Acts, involvement with Worship, Music, Communion lessons, Confirmation preparation, WELCA, Community, Conference and Synod Ministry, Outreach, and Special Events. The Annual meeting is 2/9/25.

Conference Assembly is 2/2/25 **David and Linda Grong will be Representatives.**

Pastoral transition:

Helene Hedlund, in reviewing the process, a letter diagraming the transition, with Phase 1, Phase 2, Phase 3, Phase 4 was created to help with all members in understanding the process. This will be available to all members through email, printed, on a bulletin board to be readable with open discussion at any time.

This is a very transparent letter easily explaining the steps KRLC will take in the next many months.

By-Laws:

A Motion was made on the By-Laws: Second, Passed and attached.

See lengthy attachment

This proposal has been sent to the Membership to be voted on at the Annual Meeting.

Church Picnic/Jan Swanson:

Carol and Steve Carlson have graciously volunteered to make Wild Rice Soup (recipe from Emilys' restaurant) Donations are accepted for bread, rolls, crackers, cheese and sausage. The date is January 22, 5:30- 7 PM, Church Hall.

Jan also reviewed the Minutes from the last Annual Membership meeting.

Update on the Youth Invite to join the Council:

An invitation has been printed in the Bulletin and the Newsletter for a KRLC High School Youth to join the Council as a member for one year.

There was a Motion to Adjourn at 11:19 am

The motion was seconded and passed.

There is no Council Meeting in February due to the Annual Member Meeting.

The next Council Meeting will be March 9, a full Council Meeting.

Council Closed with the Lords Prayer,

Respectfully Submitted,

Kay Bloom

1/12/25

The Motion submitting a change on the membership and Treasury areas was changed, seconded and passed. This will now go to the membership at the Annual Meeting for a vote to a By-Law change. Note below:

Membership - Membership in Knife River Lutheran Church is defined and classified in the Constitution section C8.02 as Baptized, Confirmed, Voting, Associate, and Seasonal.

Treasurer:

1. Oversee the financial health of Knife River Lutheran Church. This role includes the collection of all donations, payment of expenses and compensation, management of assets and liabilities according to decisions made by the Church Council and the congregation.
2. Submit financial reports of these activities to the Pastor, Church Council and Congregation monthly and annually.

3. Work with the appropriate church committees in regard to financial matters.
4. Be responsible for supervising any person involved in the carrying out of these functions, whether a paid employee or a volunteer.

a. This includes overseeing the bookkeeper position as described in the following paragraph C11.01a.05

b. Ensure that the persons counting offering money are properly trained and following guidelines adopted by the Council.

5. Please refer to the most current contains resolution for a full description of the duties performed by the Treasurer.

C11.01a.05 BOOKKEEPER: The congregation Council may recommend to the congregation that a financial bookkeeper be appointed by the Church Council. If such an office is activated the financial bookkeeper will:

1. Perform financial duties determined by agreement between the Church Council, Treasurer and Bookkeeper.
2. Entry and tracking of all donations and expenses.
3. Create financial reports as needed
4. Work with the church members who count offering after each service.
5. Please refer to the most current continuing resolution for a full description of the duties performed by the Bookkeeper.