

Knife River Lutheran Church

Council Meeting – July 9, 2023 at 10:00 am

Present: **David Grong, Jan Swanson, Ed Lee, Randi Alreck, Craig Whiting, Nancy Dent, Bill Meyer, Vicky Gorman, Kay Bloom, Helene Hedlund** (Names in **BOLD** were in attendance)
Quorum Determined

Meeting called to order by President, Helene Hedlund

Opening prayer by Pastor Susan

Approval of Agenda – M & 2nd to approved agenda **Carried**

Approval of Prior Minutes – May 7, 2023 Council Minutes M & 2nd to approve minutes **Carried**

Treasure's Report- Motion & 2nd to approve Treasurers Report **Carried**

Discussion- Status of new process, post Highlights in Newsletter. Q & A Session related to Outreach will be scheduled in August

Pastor's Report – Pastor Susan shared highlights from her report. Confirmands:

Gretta Ojard and Connor Beardsley's names were submitted for approval. M&2nd **Carried**

Committee Reports:

- Property – Discussion on alarm system at KRLC. Recommended and moved that\ Great Lakes Alarm – Install a new fire detection system with central panel. Includes 1 gas detector and 5 smoke and 1 heat detector and three water level sensors (for sump pumps) which are connected to the central panel with interior siren. \$2,439. There is a \$31 per month fee for 24/7 monitoring and call service. A panic alarm could be added for an additional \$94 one-time fee if anyone is in the church alone. M&2nd **Carried**
- Property Cont. – Ed Lee gave a presentation for Memorial Garden Handrails. They will be temporary moveable hand railings. \$2000 approved. M&2nd **Carried**
- Property conti. – Inspected roof with Scott's drone. No visible damage 5-7 years
- Landscaping how it will be affected by future Community projects – will be **put on hold** until the County finishes their work.
- Planning Committee calendar and newsletter – Helene will keep them updated
- Worship
- Men's Group
- Christian Ed
- Other – AED to have batteries on hand. After discussion moved to approve purchase of new AED. \$1500 M&2nd **Carried**
- Communion Rail Reminder 1st of the month in sanctuary to be place in the center.
- David Grong will lead task force in regard to By-laws and Constitution Review.

Technology Update

- Nancy Dent has resolved WEB capacity issues without increasing monthly service fee. \$500 annually has been okayed for future service fees. **Resolved**
- Ed Lee and Jim Allert have researched a new computer for church office (Pastor Susan) has been installed. **Resolved**

- Michael Dent gave an interesting presentation on the KRLC Document Archival Project. He has volunteered to draft a policy as it relates to Archiving of church records. Council will email Jan Swanson with recommendation as to what should be Archived. **Ongoing**

New Business

- Fall Fun Fest – Sept 9th Fundraiser suggestion Memorial Garden Kristy Pollard and Melanie McMillion will cochair.
- Outdoor Service – weather permitting – 1st outdoor service is scheduled for July 9, 2023
- Proposal for conducting council business between scheduled bi-monthly meetings. Discussion on several options to consider. It was decided to try bi-monthly Stand-Up Meetings to begin Aug. 6th immediately after church.
 - Stand-up meeting: 1. Don't sit down 2. 10 – 15 minutes 3. Identify issues and determine what needs to be done.
 - Will keep congregation posted as to their effectiveness.

Old Business

- Communication – will be an ongoing discussion.
- Communion Assistants – Jan Swanson has volunteered to coordinate arranging for communion assistants. Previously this has been a council function, but now any member interested in serving can be scheduled.
 - A sign-up schedule will be passed around council during meetings.
- Discuss need for council, property and landscape groups to coordinate **Ongoing**
 - It would be beneficial to identify committee structure in detail, such as
 - Purpose
 - Members
 - How long do members stay on committee
 - Landscape task force, needs defining
 - Identify whether they are committed members or a simply a task force
- Review Sexual Misconduct Policy - Discussion with some specific changes to the wording. Jan Swanson will **add changes to the wording. Review at next meeting.**
- Final review of KRLC Facility Use and Fee Policy M&2nd discussion noted there is a signup sheet for members to borrow chairs, tables, etc. did **not** need to be inserted into the Use Policy prior to final vote. **Carried**
- What does it mean to be 'The Heart of the Community' **Ongoing**
- Review/Update Mission Report to Synod **Ongoing**
- KRLC Purchasing process – **Ongoing**
- Custodial Review – Helene will have a conversational review with Hannah to see how it is working for her. Council is very pleased with her work and decided to raise her salary to \$25 an hour effective August.
- What does it mean to be the Heart of the Community? **Ongoing**
- Review/Update Mission Report to Synod **Ongoing**

Closing Prayer – Pastor Susan lead in the Lord’s Prayer

Adjournment – M/2nd to adjourn **carried**

Next Meeting – Aug. 6th Stand-up

September 3, 2023 Council

Continuing Resolutions Review (Tickler)

- Knife River Lutheran Church – Facility Use and Fee Policy 7/9/23 To be reviewed in 6 mo. to see if it’s working. (Kitchen Use Policy new incorporated into Building Use Policy)
- Treasures report review status of new process to identify giving – Congregational Q&A set for August 20th to be reviewed Bi-monthly
- Property Committee – Alarm system review in 6 mo. (Dec/Jan)
- Landscape inactive – will meet again once County has concluded their projects
- Custodial Review – Helene had a chance to talk to Hannah about how our new employee approach is working as it relate to the custodian position. Helene shared with her the councils appreciation as to the quality and consistency of her work. Hannah shared that things were going well. Helene also informed her that we were increasing her wages by \$2.00 per hour to be included in her Aug. 1st check. The be reviewed in 6 mo (Dec/Jan)