



Customer Privacy Notice

This privacy notice tells you what to expect me to do with your personal information.

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My contact details

- Telephone ~ 07770595156
- Email ~ thecheshirecelebrant@outlook.com

What information I collect, use, and why

I collect and use the following personal information from the client to **write a eulogy** for a deceased person:

- Names and contact details
- Gender
- Pronoun preferences
- Occupation
- Date of birth
- Marital status
- Third party information (such as family members or other relevant parties)
- Life story and history

Lawful bases and data protection rights

My lawful bases for collecting or using personal information to **write a eulogy** are:

- Legitimate interests – I am collecting or using the information given because it benefits you, our organisation or someone else, without causing an undue risk of harm to anyone. All of your data protection rights may apply, except the right to portability. My legitimate interests are:

- The information collected is provided by the client on behalf of the deceased to enable a personalised eulogy to be written for them. Client information is also collected for contact purposes.

Where I get personal information from

- Directly from you

How long I keep information

- Personal information is destroyed by means of shredding after the funeral service has taken place.

How to complain

If you have any concerns about my use of your personal data, you can make a complaint to me using the contact details at the top of this privacy notice.

If you remain unhappy with how I have used your data after raising a complaint, you can also complain to the ICO.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

Website: <https://www.ico.org.uk/make-a-complaint>

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