

Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
January 12, 2016

CALL TO ORDER: Chairman Wendell Terry at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for January 12, 2016 to order, at 7:03 p.m.

PRESENT: In attendance were Commissioner Wendell Terry, Commissioner Ed Scott, Commissioner Bill Lee, Chief Duncan McLane, and Board Secretary Lisa Lish.

GUEST: Steve Kopanos and Isaac Colgan (Isaac come in at approx. 7:06pm).

Election of New Chairman:

Motion: Commissioner Ed Scott made motion, "To nominate Bill Lee as Chairman for 2016." Seconded by Commissioner Wendell Terry, AND PASSED 3-0.

PUBLIC COMMENT: Steve Kopanos thanked the Board for the work they do.

APPROVAL OF MINUTES:

Minutes for the Public Hearing for the 2016 Budget on December 8, 2015 were approved as submitted by Chairman Wendell Terry. Minutes for the Regular Board of Commissioners Meeting on December 8, 2015 were approved as submitted by Chairman Wendell Terry.

CHIEF'S REPORT: Chief McLane reported that for 2015 the District had 81 calls.

Chief McLane presented the Board with estimated numbers for upgrading the IT system at the station. His immediate needs total about \$2,700.00 which would include hiring a professional computer network support and information technology company to upgrade the infrastructure to a small business from home version, purchase and install a Verizon network extender, and product key codes for operating systems on 3 computers. Chief McLane also gave estimated numbers for replacing the 3 most used computers in the Station in 2017 for \$5,000.00. Discussion was had on how old, out dated and slow the network and computers currently are.

Motion: Wendell Terry made motion "to start both projects now if they do not go over the amounts Chief McLane provided." Seconded by Commissioner Ed Scott, AND PASSED 3-0.

PAYROLL:

Motion: Commissioner Bill Lee made motion, "To approve the payroll for January 2016 (Hourly employees, Battalion Shifts for December 2015 Hours; and current month January 2016 for Contracted Employees) in the amount of \$12,296.24." Seconded by Commissioner Ed Scott, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for January 2016 Expenses for approval of payments, on January 12, 2016 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Bill Lee made motion, "To approve the CC vouchers for January Vouchers #160101001, and approve for payment those CC vouchers included in the list in the amount of \$420.29" Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

Motion: Commissioner Ed Scott made motion, "To approve the vouchers for January 2016 vouchers #160102001-160102031, and approve for payment those vouchers included in the list in the amount of \$14,235.90" Motion seconded by Commissioner Bill Lee, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave the November Financial Report.

COMMUNICATIONS:

A copy of the Hilltop Water Newsletter and Bylaws of the Hilltop Water Owner Association was provided. Commissioner Bill Lee agreed to attend the meeting being held on January 17, 2016. The Annual Meeting will continue with talks of the pending lawsuit brought on by one of the members.

The Board received the State Auditor's office 2014 assessment audit. Results in brief: "Based on the procedures performed, nothing came to our attention in the areas we reviewed that caused us to believe the District was not in substantial compliance with applicable state laws, regulations, and its own policies, or had significant weaknesses in controls over safeguarding of public resources."

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.


RESOLUTIONS: None.

GOOD OF THE ORDER:

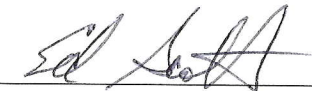
SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Ed Scott moved and Commissioner Bill Lee seconded, to adjourn the meeting, AND PASSED 3-0.

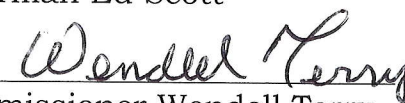
The meeting was adjourned at 7:31 p.m.



Lisa Lish,
Board Secretary

By: 

Chairman Ed Scott

By: 

Commissioner Wendell Terry

By: 

Commissioner Bill Lee

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on February 9, 2016.