

Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
January 14, 2014

CALL TO ORDER: Chairman Ed Scott at 3809 Legoe Bay Road, Lummi Island, WA. 98262 called the Regular Meeting for January 14, 2014 to order, at 7:05 p.m.

PRESENT: In attendance were Commissioner Wendell Terry, Commissioner Ed Scott, Commissioner Bill Lee, Chief Duncan McLane, and Board Secretary Lisa Lish.

GUEST: Firefighter Robert Auld and Captain Michael Lish.

Election of New Chairman:

Motion: Commissioner Ed Scott made motion, "To nominate Wendell Terry as Chairman for 2014 to start at the next regular Board of Commissioners meeting held on February 11, 2014." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES:

Minutes for the Public Hearing for the 2014 Budget on December 10, 2013 were approved as submitted by Chairman Ed Scott.

Minutes for the Regular Board of Commissioners Meeting on December 10, 2013 were approved as submitted by Chairman Ed Scott.

CHIEF'S REPORT: Chief Duncan McLane gave his report. 2014 Open House will be on June 29 this year. The last gurney is being shipped back to Ferno this Friday. We were awarded DNR grant for \$2800.00 (matching funds) for 4 or 5 pagers and a mobile radio. Civic Club raised \$2500.00 for a staff vehicle; Chief is looking for available vehicles being surplus.

PAYROLL:

Motion: Commissioner Wendell Terry made motion, "To approve the payroll for January 2014 (December 2013 hours) in the amount of \$7,116.27." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, Wa. 98262, reviewed the regular Blanket vouchers approval documents for Year

End 2013 Expenses and January 2014 Expenses for approval of payments, on January 14, 2014 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Wendell Terry made motion, "To approve the vouchers for Year End 2013, and approve for payment those vouchers included in the list in the amount of \$2,838.64" Motion seconded by Commissioner Bill Lee, AND PASSED 3-0.

Motion: Commissioner Wendell Terry made motion, "To approve the vouchers for January 2014, and approve for payment those vouchers included in the list in the amount of \$14,837.14" Motion seconded by Commissioner Bill Lee, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave the November Financial Report.

COMMUNICATIONS: Two seminars were presented. The WA Fire Commissioners Association 2014 Seminar for newly elected and experienced Commissioners, Chiefs, and Secretaries. Chief highly recommends the 3 commissioners, himself, and the Board Secretary Lisa Lish attends the Ocean Shores Seminar of April 26th. The second Media Seminar held on February 26 in Lynnwood is being sponsored by our insurance company and there is no cost to us for attending the seminar. Chief McLane and Board Secretary Lish will be attending this seminar and Chief McLane recommended one Commissioner attend as well. The Commissioners will check their availability for both dates and the topic will be added to February's agenda. A copy of the Hilltop Water Newsletter was provided.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Commissioner Ed Scott is researching email usage for District use versus using personal email for District use. He will continue his research.

A financial planning meeting was scheduled for Monday January 27, 2014 at 10:00am at the Station.

Ann Morris is planting some trees and has requested use of our water. The water is needed from April to September at approximately 300 gallons a week for two years, and is weather dependent. A flow meter would keep track of the water used so that she could be billed for her usage by the Department. The Board would like to attend the Hilltop Water meeting and get more information there before making a decision. The Board plans to make a decision at the February meeting.

RESOLUTIONS: None.

GOOD OF THE ORDER:

SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Wendell Terry moved and Commissioner Bill Lee seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 8:37 p.m.

Lisa R Lish
Lisa Lish,
Board Secretary

By: Ed Scott
Chairman Ed Scott

By: Wendell Terry
Commissioner Wendell Terry

By: Bill Lee
Commissioner Bill Lee

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on February 11, 2014.