

**Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
October 12th, 2021**

CALL TO ORDER: Chairman Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for October 12th, 2021 to order at 7:00 p.m.

*****Meeting took place over Zoom due to the covid-19 pandemic*****

PRESENT: In attendance were Commissioner Steve Kopanos, Commissioner Bill Lee, Commissioner Wendell Terry, Chief Michael Lish, and Board Secretary Lisa Lish.

GUEST: Firefighter Rep Chris Immer, Firefighter Dan Ohms, Joan Moye, Lane & Bruce Coury, and Mike McKenzie.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Minutes for the Regular Board of Commissioners Meeting on September 14th, 2021 were approved as submitted by Chairman Bill Lee.

CHIEF'S REPORT: Chief Lish reported that the District was in 100% compliance with the Governors covid-19 vaccine mandate of healthcare providers. The 2021 Flu Clinic was a success and a date for next year has been secured. The District received a rejection letter for the AFG grant for SCBA's.

PAYROLL:

Motion: Commissioner Wendell Terry made motion, "To approve the payroll for October 2021 (Hourly employees, Stipend and Battalion Shifts for September 2021; and current month October 2021 for Contracted Employees) in the amount of \$24,819.88." Seconded by Commissioner Steve Kopanos, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for October 2021 Expenses for approval of payments, on October 12th, 2021 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Wendell Terry made motion, "To approve the vouchers for October 2021 vouchers #211001001-211001017, and approve for payment those vouchers included in the list in the amount of \$8,828.85" Motion seconded by Commissioner Steve Kopanos, AND PASSED 3-0.

Motion: Commissioner Steve Kopanos made motion, "To approve the vouchers for October 2021 vouchers #211002001-211002003, and approve for

payment those vouchers included in the list in the amount of \$3,978.92” Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: August 2021 report given by Secretary Lish.

COMMUNICATIONS: The Board received a copy of a memo from Snure Law Offices in regard to Commissioner and Personnel in Campaigns along with a copy of the PDC guidelines for local government agencies in election campaigns.

UNFINISHED BUSINESS: Chief Lish gave an update on the District’s policy. Lexipol offers 11 Chapters of policy, of which the Board has approved 10 chapters. Chief Lish now has full access to the policy on Lexipol’s website and has started many of the updates needed to continue, this needed help of Lexipol’s tech support for a day. Moving forward with a clean updated copy and support from Lexipol Chief Lish recommended roll out to the membership to start in January 2022, this includes using the Lexipol app and training of the app. Chief Lish hopes to have Chapter 11 done this year, hopefully November. Although he understood due to workload, Commissioner Kopanos raised his continued concerns about the time frame not meeting the December 31st deadline. Commissioner Lee asked Chief Lish if he could get Chapter 11 out to the Board, he said he hoped too in November. Chief Lish stated that chapters 1, 2, 3, 4 and some others go back as far as 2013 with no updates preformed, now that he has access to the program it should start moving much faster.

NEW BUSINESS: Discussion of Motions from May 7th, 2021 was requested to be placed on the agenda. Chairman Lee asked for discussion, no discussion followed.

Employment Contact for the Districts Fire Chief

Executive session:

At 7:35 p.m. the Board of Commissioners went into executive session Per RCW 42.30.110(1)(h). It was announced to the public that the executive session would last 20 minutes returning at 7:55 p.m.

At 7:55 p.m. the Board of Commissioners returned to their regular meeting.

Motion: Commissioner Wendell Terry made motion, “To approve a five (5) year contact between the District and Fire Chief Michael Lish.” Seconded by Commissioner Bill Lee, AND PASSED 2-0-1. Commissioner Steve Kopanos abstained stating a conflict of interest due to his personal relationship to Chief Lish.

Chief Lish thanked the Board of Commissioners for working with him on this and their vote of confidence. He also thanked the membership and the Public.

2022 Budget – The District received notification that the District Levy Resolutions need to be submitted to the County by November 30th, 2021. Chief plans to have a draft 2022 budget ready for November’s regular board meeting following the results of the general election on November 2nd, 2021.

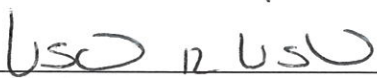
RESOLUTIONS: None.

GOOD OF THE ORDER:

SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Steve Kopanos moved and Commissioner Wendell Terry seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 8:01 p.m.



Board Secretary Lisa Lish



Commissioner Steve Kopanos



Commissioner Bill Lee



Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on November 9th, 2021.