

Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
October 8th, 2019

CALL TO ORDER: Chairman Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for October 8th, 2019 to order, at 7:00 p.m.

PRESENT: In attendance were Commissioner Bill Lee, Commissioner Ed Scott, Commissioner Wendell Terry, Chief Duncan McLane and Board Secretary Lisa Lish.

GUEST: Bob Auld.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Minutes for the Regular Board of Commissioners Meeting on September 10th, 2019 were approved as submitted by Chairman Bill Lee.

CHIEF'S REPORT: Chief McLane gave the report.

PAYROLL:

Motion: Commissioner Wendell Terry made motion, "To approve the payroll for October 2019 (Hourly employees, Battalion Shifts for September 2019 Hours; and current month October 2019 for Contracted Employees) in the amount of \$15,161.53." Seconded by Commissioner Ed Scott, AND PASSED 3-0.

Commissioner Wendell Terry made motion, "To approve the annual stipend payroll for January 1st, 2019 - September 30th, 2019 in the amount of \$3,775.00." Seconded by Commissioner Ed Scott, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for October

2019 Expenses for approval of payments, on October 8th, 2019 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Wendell Terry made motion, "To approve the vouchers for October 2019 vouchers #191001001-191001022, and approve for payment those vouchers included in the list in the amount of \$15,731.98" Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave the August report.

COMMUNICATIONS: None.

UNFINISHED BUSINESS: Discussion on the EMS Levy Replacement was tabled and there was no update on the Engine. Chief McLane recommended going forward with a Public Agency account on NextDoor and a quarterly newsletter online platform for Disaster Prep, Commissioners agreed at this time.

NEW BUSINESS: The Washington State Auditors Office completed their audit of the District and concluded with an exit conference on October 1st. There were no findings for the audit period of January 1st, 2017 through December 31st, 2018.

A copy of the Agreement between the State of Washington, Department of Natural Resources (DNR) and the Whatcom County Fire District 11 was available for review.

Motion: Commissioner Ed Scott made motion, "To approve the District entering the Agreement with DNR." Motion seconded by Commissioner Wendell Terry AND PASSED 3-0.

District Policy 207, Credit Card and Fuel Policy

Motion: Commissioner Ed Scott made motion, "To approve the Credit Card and Fuel Policy." Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

District Policy 208, Travel Expense Policy

Motion: Commissioner Wendell Terry made motion, "To approve the Travel Expense Policy." Motion seconded by Commissioner Ed Scott, AND PASSED 3-0

Discussion was had about starting special meetings for financial and budget planning. Secretary Lish will look at the last week of October for possible dates and get an email out to the board.

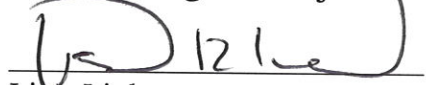
RESOLUTIONS: None.

GOOD OF THE ORDER:

SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Ed Scott moved and Commissioner Wendell Terry seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 7:44 p.m.



Lisa Lish,
Board Secretary

By: 

Commissioner Bill Lee

By: 

Commissioner Ed Scott

By: 

Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on November 12th, 2019.